



Province of the
EASTERN CAPE
EDUCATION

ASSESSMENT & EXAMINATIONS

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ASSESSMENT INSTRUCTION 02 of 2012

TO:
DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF ALL PUBLIC AND INDEPENDENT SCHOOLS
(GRADES 10-12)
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 09 JANUARY 2012

2011 NATIONAL SENIOR CERTIFICATE (NSC)
SUPPLEMENTARY EXAMINATION

INTRODUCTION

National Policy allows certain categories of candidates, who were registered for the 2011 National Senior Certificate, to write Supplementary Examinations in 2012. A time table for Supplementary is attached to this Assessment Instruction (Annexure A).

WHO QUALIFIES TO WRITE SUPPLEMENTARY EXAMINATIONS?

1. A candidate who, not having met the minimum promotion and certification requirements, requires a maximum of two subjects to obtain a National Senior Certificate. These two subjects must be subjects for which the candidate registered in the previous end-of-year examination. Life Orientation, which is internally assessed, can be registered as one of the two subjects. The re-assessment of Life Orientation must be completed within the period in which Supplementary Examination is conducted.



2. A candidate who was medically unfit and, as a result, was absent from one or more external examinations. **Evidence in the form of a medical Certificate from a Medical Practitioner/ Hospital/ Health Centre/ Clinic/ or a letter from the Traditional Practitioner will be required.**
3. If there was a death in the immediate family of a candidate. **Evidence in the form of a death certificate will be required.**
4. If a candidate was exposed to a traumatic situation, **a full report from the psychologist/ social worker or SAPS must be made available.**
5. In a case where an irregularity is being investigated, **provisional** enrolment for the supplementary examination will be granted to the candidate concerned, pending the outcome of the investigation.
6. A candidate who does not satisfy the minimum higher education requirements or the requirements for a specific direction of study may register for a maximum of two subjects. The registration for this category is subject to the following:
 - a) A candidate who is **one** requirement short of meeting the minimum admission requirements for Higher Certificate, Diploma and Bachelor's degree programmes requiring a National Senior Certificate, or
 - b) a candidate who provides documentary evidence (in the form of a personal letter written to the applicant by the institution and NOT a PROSPECTUS) that he or she qualifies for admission to a higher education institution or for an occupation, but does not satisfy the higher education faculty requirements or the requirements for the specific occupation.

REGISTRATION FORMS TO BE USED

- Computerised registration forms will be generated for candidates registered under category 1 and 2, and will be distributed with the statement of results.
- A manually generated registration form (Annexure B) to be completed by candidates covered in categories 3-5. The relevant documentation must be attached to this form.

CLOSING DATES

- All entry forms must be handed in at the District office by **Tuesday 24 January 2012.**



- All entry forms with a summary of entries must be handed to District Co-Ordination at the Provincial Assessment and Examination Directorate by **Thursday 26 January 2012.**
- No late entries will be considered.

NOTE WELL: Candidates who absented themselves from the end of the year external examination without valid reason will not be permitted to register for the Supplementary Examination.

Persons who registered for the National Senior Certificate examination prior to 2011 do not qualify for the 2012 Supplementary Examination. NO candidate will be allowed to write a subject for which he/she did not previously register.

CONCLUSION

Principals and District Examinations officials are expected to guide candidates to ensure that candidates register for the correct subjects for the Supplementary examination.



S. P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT