



DIRECTORATE ASSESSMENT & EXAMINATIONS

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ASSESSMENT INSTRUCTION 22 of 2012

TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS (Grades
1-6 & 9)
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 05 MARCH 2012

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| <p align="center">2012 ANNUAL NATIONAL ASSESSMENTS (ANA) TEST ADMINISTRATION AND IMPORTANT MANAGEMENT PLAN DATES</p> |
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A. BACKGROUND

1. This Assessment Instruction serves to inform Principals of schools, both public and independent (Grades 1 to 6 & 9), and District offices of the ANA test administration and important dates from the National Management Plan.
2. The Department of Basic Education (DBE) will administer Annual National Assessments (ANA) for all Grades 1 to 6 and 9 learners in public schools and state funded independent schools in September 2012.

B. REGISTRATION OF LEARNERS FOR ANA

3. Learner registration schedules were given to all schools in the Province and had to be completed and returned to the District office by 17 February 2012. It is noted that some schools have not complied with this directive and are urged to do so by no later than Tuesday, 20 March 2012.
4. After the capture of these learner registration schedules, schools will be required to verify the capture by checking preliminary schedules of entries. This must be done carefully to ensure accuracy and correctness of information.

5. This process is planned for the 1st week of the 2nd term. (10 – 13 April 2012). A final verification process will take place in May 2012. (15 May 2012).

C. MANAGEMENT PLAN – IMPORTANT DATES

6. Sampled schools that will be included in the verification of ANA will be notified by the Province on 16 July 2012.
7. Training of ANA Co-ordinators, district officials and school representatives for universal ANA will take place between 27 August and 7 September 2012.
8. The delivery of ANA tests and mark sheets to schools is planned for 14 September 2012.
9. The National timetable for ANA is attached (Annexure A) and takes place from 18 to 21 September 2012.
10. During this period test scripts and mark sheets will be collected from the schools identified as verification ANA schools.

D. MARKING AND MODERATION OF ANA SCRIPTS

11. The centralised marking and moderation of Grade 3, 6 and 9 (as well as sampled scripts for Grades 1, 2, 4 and 5) will take place from 29 September 2012 to 06 October 2012.
12. Marking and moderation of all Grade 1,2,4 and 5 scripts (not identified for sampling) will be marked by educators at schools from 25 September to 07 October 2012.
13. All test scripts for Grades 3, 6 and 9 (as well as sample scripts for Grades 1, 2, 4 and 5) will be collected and delivered to Provincial marking centres.
14. At the conclusion of centralised marking the learner scripts will be returned to schools between 15 and 19 October 2012.

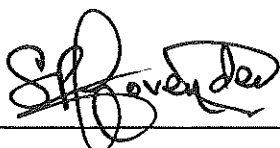
E. THE USE OF THE ANA RESULTS

15. All marks will be captured processed for resulting between 18 and 31 December 2012 after which the Minister of Basic Education shall release the results.
16. The results will be used for both broad and specific purposes and at different levels of the system to realise improvements in all levels and quality of learner performance.
17. Broadly, the ANA results provide valuable baseline information for the system to benchmark performance in both Literacy and Numeracy and provide a measure so as to track progress over the years towards the achievement of set targets.
18. One level of use will be to equip education officials and teachers to interpret the information presented and use it to develop interventions to address areas of poor performance.
19. The results will not, however, be used as a basis for providing more than the normal amount of resources for a school as this could produce a situation where schools deliberately perform poorly in order to attract additional resources. The current approach of providing more resources to poorer school communities to compensate for home background disadvantage should be continued.
20. The results will not be used for promotion and progression purposes.

21. Schools are required to issue ANA result reports to parents. (Documentation in this regard will be released as soon as the Province receives it from the DBE.)

F. CONCLUSION

It is essential that Principals of schools offering Grades 1 to 6 and Grade 9 as well as District and Provincial officials note all dates in this important Assessment Instruction. Compliance with deadlines and accurate statistics will ensure the smooth administration of the Annual National Assessments.



S. P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT

ANNEXURE A – ASSESSMENT INSTRUCTION 22 OF 2012



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

2012 ANNUAL NATIONAL ASSESSMENTS TIMETABLE

| LEARNING AREA/ SUBJECT | GRADE | DATE | TIME |
|---------------------------|-------|--------------------------------|-------------|
| Language | 1 | Tuesday 18 September 2012 | 09h00-10h00 |
| | 2 | | 09h00-10h00 |
| | 4 | | 09h00-10h00 |
| | 5 | | 09h00-10h30 |
| Language | 3 | Wednesday 19 September 2012 | 09h00-10h00 |
| | 6 | | 09h00-10h30 |
| | 9 | | 09h00-11h00 |
| Mathematics | 1 | Thursday 20 September 2012 | 09h00-10h00 |
| | 2 | | 09h00-10h00 |
| | 4 | | 09h00-10h00 |
| | 5 | | 09h00-10h30 |
| Mathematics | 3 | Friday 21 September 2012 | 09h00-10h00 |
| | 6 | | 09h00-10h30 |
| | 9 | | 09h00-11h30 |