



ASSESSMENT & EXAMINATIONS

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ASSESSMENT INSTRUCTION 27 OF 2012

**TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS (GRADE 12)
ABET CENTRE MANAGERS
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

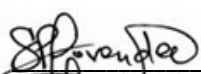
DATE: 28 MARCH 2012

**RE-MARKING, RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS:
2012 NATIONAL SENIOR CERTIFICATE (NSC) SUPPLEMENTARY EXAMINATIONS**

1. Candidates who wish to have their scripts for 2012 Grade 12 National Senior Certificate (NSC) Supplementary Examinations re-marked, re-checked or viewed should complete the attached application form and submit it to the **District Office** not later than **11 MAY 2012**. (ANNEXURE A – NSC)
2. A script may only be viewed if it has been re-marked or re-checked.
3. The following fees will apply:

RE-MARKING	R70 per subject
RE-CHECKING	R12 per subject
VIEWING	R150 per subject

4. Candidates from schools that are categorised as 'no-fee schools' will not be expected to pay for re-marking, re-checking and viewing of scripts. A letter from the Principal of the school confirming the status of the school as a 'no-fee' school should be attached to the candidate's application form.
5. **One application form** per candidate must be completed. All subjects to be re-marked, re-checked or viewed must be indicated on one application form only.
6. Payment of the fee must be made to the payment section of the District Office.
7. The **ORIGINAL RECEIPT** should be attached to the application form.
8. Applicants must keep a copy of the receipt in case of queries.
9. If, as a result of the re-marking, re-checking or viewing process there is an improvement in the result for a subject, the relevant fee will be refunded. This will be done on receipt of a written request sent directly to the District Office where application was made and receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
10. All application forms and payments must go through the District Office. No application form will be accepted from a candidate or any person or official at the Provincial Office.
11. **CLOSING DATE FOR APPLICATIONS IS 11 MAY 2012.**
12. **LATE APPLICATIONS WILL NOT BE CONSIDERED.**
13. **Capturing of application forms for re-mark, re-check and viewing will be done by Districts. All applications must be captured by 16 May 2012 as the system closes at 16H00.**
14. District Officials are expected to adhere strictly to the above instructions and closing date set out in this Assessment Instruction.



S.P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT

