



ASSESSMENT & EXAMINATIONS

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ASSESSMENT INSTRUCTION 51 OF 2012

TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS (FET BAND)
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 14 SEPTEMBER 2012

2012 PROMOTION REQUIREMENTS: GRADES 10 AND 11

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1. INTRODUCTION

The Promotion requirements for Grades 10 and 11 are nationally determined. The quality assurance processes of the 2012 Grade 11 promotion schedules **still** reflect poor implementation of these requirements. This Assessment Instruction sets out the minimum promotion requirements for Grades 10 & 11 and these requirements are to be implemented each quarter when reporting school achievement to the District.

2. SECTION A: NATIONAL PROMOTION REQUIREMENTS IN THE NATIONAL CURRICULUM STATEMENT GRADES 10 TO 11 (GENERAL)

The implementation of Curriculum and Assessment Policy Statement (CAPS) has started in Grade 10 in 2012. Schools with Grades 10 learners are directed to use the provisions of the following current policies:

- *National policy pertaining to the programme and promotion requirements of the national Curriculum Statement Grades R-12,*
- *National Protocol for Assessment Grades R-12*

Schools with Grade 11 are directed to use the following legislation:

- Government Gazette No. 28951 and Government Notice 385 *South African Schools Act (84/1996): National policy regarding further education and training programmes: Approval of the amendments to the promotion requirements for the National Senior Certificate as stipulated in the policy document. The National Senior Certificate: A qualification at Level 4 on the National Qualifications Framework (NQF).*

The above legislations stipulate the requirements for the issuing of the National Senior Certificate (NSC). These are also the promotion requirements for grades 10 – 11. Critical among these is that a learner must offer and complete internal and external assessment requirements in no less than seven (7) subjects.

3. IMPLEMENTATION OF PROMOTION REQUIREMENTS IN THE FET BAND: GRADE 10 AND GRADE 11 [NATIONAL SENIOR CERTIFICATE]

3.1 GENERAL INFORMATION

- Schools are to use the following key (*Scale of Achievement 1-7*) on the learners' reports. The actual percentage obtained may also be shown on the reports. However, the promotion schedules must show the actual percentage obtained.

CODES AND PERCENTAGES FOR RECORDING AND REPORTING IN GRADE 10 AND 11

RATING CODE	MARKS %	ACHIEVEMENT DESCRIPTION
7	80 – 100	Outstanding achievement
6	70 – 79	Meritorious achievement
5	60 – 69	Substantial achievement
4	50 – 59	Adequate achievement
3	40 – 49	Moderate Achievement
2	30 – 39	Elementary Achievement
1	1 – 29	Not Achieved

- A year mark comprising School-based Assessment (SBA) constituting 25% (with the exception of Life Orientation) of the final total in each subject shall be in effect. The SBA will be calculated in accordance with the policies that apply in Grade 10 and 11 for each subject. The examination mark is therefore 75% (with the exception of Life orientation) of the final total.
- It is expected that carefully compiled records and evidence of learner performance and achievement are maintained to justify the result a learner would receive at the end of a Grade. Such records will be maintained for both SBA and the examination process.
- Evidence of learner performance, fully moderated, is required for any learner who achieves 1 – 29% (level rating 1) in any subject used for promotion purposes.
- Promotion is based on assessment in a minimum of seven subjects: four compulsory subjects from (Group A Subjects) and three non-compulsory subjects from (Group B subjects).

COMPULSORY SUBJECTS (A) OFFICIAL LANGUAGES	NON-COMPULSORY SUBJECTS (B) B.1 OFFICIAL LANGUAGES
1. HOME LANGUAGE AND	SECOND ADDITIONAL LANGUAGE
2. FIRST (1 ST) ADDITIONAL LANGUAGE	2 ND ADDITIONAL LANGUAGE
N.B. One must be the language of learning &	

teaching (LOLT)	B.2 NON-OFFICIAL LANGUAGES ARABIC FRENCH GERMAN GUJARATI HEBREW HINDI ITALIAN LATIN PORTUGUESE SPANISH TAMIL TELEGU URDU
OR	
1. HOME LANGUAGE AND 2. SECOND HOME LANGUAGE N.B. One must be the language of learning & teaching (LOLT)	
3. MATHEMATICS OR MATHEMATICAL LITERACY	
4. LIFE ORIENTATION	
B.3 OTHER SUBJECTS	B.3 OTHER SUBJECTS
ACCOUNTING AGRICULTURAL MANAGEMENT PRACTICES AGRICULTURAL SCIENCE AGRICULTURAL TECHNOLOGY BUSINESS STUDIES CIVIL TECHNOLOGY COMPUTER APPLICATION TECHNOLOGY CONSUMER STUDIES DANCE STUDIES DESIGN DRAMATIC ARTS ECONOMICS ELECTRICAL TECHNOLOGY	ENGINEERING GRAPHICS & DESIGN GEOGRAPHY HISTORY HOSPITALITY STUDIES INFORMATION TECHNOLOGY LIFE SCIENCES MECHANICAL TECHNOLOGY MUSIC PHYSICAL SCIENCE RELIGION STUDIES TOURISM VISUAL ARTS

NOTE WELL: A learner may not offer both Consumer Studies and Hospitality Studies.

3.2 MINIMUM PROMOTION REQUIREMENTS FOR GRADES 10 AND 11

- A learner must achieve *at least* a level 3 rating code (40% - 49%) in any three subjects, one of which must be **HOME LANGUAGE**.
- A learner must achieve *at least* a level 2 rating code (30% - 39%) in any other three subjects.
- A learner may obtain a level 1 rating code (1% - 29%) in any one subject, but not Home Language. **However, the submission of complete and moderated learner evidence of assessment tasks as prescribed in the Subject Guidelines for this subject is required.**

- **NB: NO AGGREGATE IS CALCULATED OVERALL, OR FORMS PART OF THE PROMOTION REQUIREMENT, NOR MUST AN AGGREGATE BE SHOWN ON A REPORT CARD OR PROMOTION SCHEDULE.**

3.3 PRINCIPLES OF PROMOTION IN THE FET BAND

- Promotion requirements for Grades 10 to 12 are the same as the requirements for the issuing of a National Senior Certificate (NSC) in Grade 12, **except that there is NO CONDONATION in grades 10 and 11.**
- Each learner must comply with the internal assessment requirements for Grades 10 and 11 as specified in the Subject Statements and the Subject Assessment Guidelines of the various subjects.
- Each learner must complete the subject requirements for Grades 10 and 11 separately and obtain the distinct learning Outcomes and associated Assessment Standards of both grades.
- The promotion of any learner to the next grade is based on performance in each subject and not on an aggregate mark.

3.4 CONCESSIONS

National policy offers a concession to immigrant learners/candidates and learners who experience barriers to learning. However, any exceptions that may arise during an examination (e.g. injury in an accident) must be brought to the attention of the officials in the Directorate Assessment and Examinations and a concession application form must be submitted, with full supporting documentation as soon as the need for a concession becomes relevant. It should be noted that proof of a neurological / physical condition is required for the granting of extra time to learners. (Assessment Instruction 8 of 2012, dated 5 January 2012 has reference.)

3.4.1 Immigrants

Most immigrants find difficulty in fulfilling the two official languages requirement for promotion purposes. In such cases the following concessions must apply:

- An immigrant may offer only one official language on at least First Additional Language level and obtain a Level 2 rating Code (30% - 39%) in that language provided that another subject from Group B is offered in lieu of the one official language which is not offered.
- An immigrant may offer his/her home language in lieu of an additional subject from Group B if such a language is listed on Home Language Level in the Non – Official languages listed in B2 on page 4.

3.4.2 Learners who experience barriers to learning

White Paper 6 on Special Needs Education: Building an Inclusive Education and Training System (2001), guides policies related to learners experiencing barriers to learning.

A deaf learner will be exempted from the promotion requirement of two official languages.

In FET such a learner may offer only one official language on at least First Additional Language level providing that another subject from Group B is offered in lieu of the one official language which is not offered, and providing that such deaf candidate complies with the promotion requirements set out above.

Learners suffering from a mathematical disorder such as dyscalculia may be exempted from the offering of Mathematics or Mathematical Literacy, provided that another subject from Group B is offered in lieu of Mathematics or Mathematical Literacy and provided that such candidate complies with the promotion requirements set out above.

3.5 CONDONATIONS

In line with UMALUSI regulations dated May 2011, condonation is only permitted in Grade 12 therefore NO CONDONATIONS ARE PERMITTED IN GRADES 10 AND 11. ALL LEARNERS MUST ACHIEVE THE PROMOTION REQUIREMENTS IN ORDER TO MOVE TO THE NEXT GRADE.

3.6 APPROVAL AND QUALITY ASSURANCE OF SCHEDULES

Education Development Officers (EDO) together with District Curriculum personnel (District Teams) must ensure that promotion schedules are thoroughly checked for compliance and corrected where required. The signatures on the Declaration forms, distributed with schedules, by District officials is an indication that National policy has been implemented, as outlined in this Assessment Instruction. **NO PRESENTATION WILL BE MADE TO THE PROVINCIAL OFFICE BY DISTRICTS OR SCHOOL ON INCORRECT PROMOTIONS/ OMISSIONS/ INCORRECT TRANSFER OF SUBJECTS.**

All promotion schedules are subjected to scrutiny at the Provincial office to ensure that learners promoted to Grades 11 and 12 have met the minimum promotion requirements.

3.7 COMPLETION OF SCHOOL REPORTS

School reports are used to report to parents on the achievements and promotion to the next grade of learners. **These reports must reflect the same results that are recorded on the promotion schedule signed by the Education Development Officer (EDO). No reports may be finalised BEFORE the promotion schedule is approved by the EDO. Due to the escalating number of incorrect promotions, original reports are to be seen by EDO when promotion schedule is signed.**

3.8 SUBMISSION OF SCHEDULES: DUE DATES

All promotion schedules for Grades 10 and 11 must be lodged by **schools** with the Education Development Officers (EDO) by **Friday 07 December 2012.**

The following must be quality assured by both the EDO and school Principal before submission of the schedules:

- The promotion requirements have been met for all learners promoted
- Every learner has seven subjects
- All learners are listed per grade in STRICT alphabetical order.
- All signatures are appended.
- The original school reports are presented with the promotion schedule.

The schedules must be lodged by the **EDOs** with District Examinations by **Thursday 13 December 2012.**

District Teams shall be set up to ensure that all Grade 10 and Grade 11 promotion schedules are checked for compliance to the promotion requirements before they are submitted to Head Office.

The following must be quality assured by the District DCES: Examinations before submission of the schedules to Head Office:

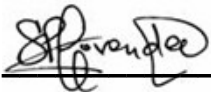
- A promotion schedule has been received for every school in the District that offers Grade 10 and Grade 11.
- That the relevant declaration has been signed by both the school Principal and the EDO.
- That the summary form of promotions has been completed and signed by the school Principal and has been attached to the promotion schedule.
- That any computerised promotion schedule conforms to the Departmental format issued for the setout of Grade 10 and Grade 11 promotion schedules.

The schedules must be lodged by **District Examinations** with the Directorate Assessment and Examinations by **Wednesday 19 December 2012.**

No public school may close for 2012 without having submitted an accurate promotion schedule showing the promotion of all learners in Grades 10 and 11 in terms of policy. (Government Gazette No 29467 dated 11 December 2006 – *National Protocol for Assessment Grades R-12*)

No independent school that is registered to offer Grades 11 to 12 with the Eastern Cape Department of Education may close for 2012 without having submitted an accurate promotion schedule showing the promotion of all learners in Grades 10 and 11 in terms of policy. (Government Gazette No 29467 dated 11 December 2006 – *National Protocol for Assessment Grades R-12*)

4. CONCLUSION



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