

SCHOOL LIBRARY DATA LIST

(To be completed by the school and submitted to the DCES: TLTE at the district office.)

SCHOOL:	DATE:	PRINCIPAL:	CONTACT NO:	EMIS NO:
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ADDRESS	NUMBER OF LEARNERS	EQUIPED AND FUNCTIONING LIBRARY	FULL TIME LIBRARIAN	PART-TIME TEACHER LIBRARIAN	TEACHER LIBRARIAN TRAINED BY DEPART MENT	TEACHER LIBRARIAN TRAINED BY OTHER THAN DEPARTMENT	LIBRARY FACILITIES – NOT FUNCTIONING	RESOURCES – NO FACILITIES	CLASSROOM/CORNER COLLECTIONS	MOBILE LIBRARY	NO LIBRARY	NGO – PROJECT (Name project)

INSTRUCTIONS TO SCHOOLS

1. Provide all the information about the school: name of school, address, principal and number of learners.
2. Just tick (✓) in the appropriate column.
3. If the school has a functioning library, it must have either a full or part time librarian. (Who is managing the library?)
4. Various projects are involved in different schools. BIBLIONEF should be seen as such a project.
5. Update the data-base in Jan-Feb each year and send to DCES: TLTE at the district office.