



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

CONSUMER STUDIES (PRODUCTION OF SOFT FURNISHING ARTICLES)

GUIDELINES FOR PRACTICAL ASSESSMENT TASKS

GRADE 12

2020

These guidelines consist of 21 pages.

THE PRACTICAL ASSESSMENT TASK FOR CONSUMER STUDIES PRODUCTION OF SOFT FURNISHING ARTICLES

1. INTRODUCTION

The 17 Curriculum and Assessment Policy Statement subjects which contain a practical component all include a practical assessment task (PAT). These subjects are:

- **AGRICULTURE:** Agricultural Management Practices, Agricultural Technology
- **ARTS:** Dance Studies, Design, Dramatic Arts, Music, Visual Arts
- **SCIENCES:** Computer Applications Technology, Information Technology; Technical Sciences
- **SERVICES:** Consumer Studies, Hospitality Studies, Tourism
- **TECHNOLOGY:** Civil Technology, Electrical Technology, Mechanical Technology and Engineering Graphics and Design

A practical assessment task (PAT) mark is a compulsory component of the final promotion mark for all candidates offering subjects that have a practical component and counts 25% (100 marks) of the end-of-the-year examination mark. The PAT is implemented across the first three terms of the school year. This is broken down into different phases or a series of smaller activities that make up the PAT. The PAT allows for learners to be assessed on a regular basis during the school year and it also allows for the assessment of skills that cannot be assessed in a written format, e.g. test or examination. It is therefore important that schools ensure that all learners complete the practical assessment tasks within the stipulated period to ensure that learners are resulted at the end of the school year. The planning and execution of the PAT differs from subject to subject.

- During the practical assessment task the learner must demonstrate his/her knowledge and practical ability/skills to produce soft furnishing articles focusing on suitability for selling.
- The practical assessment task for Consumer Studies, Grade 12, consists of ONE layout and cutting session (part of practical examination 1) and TWO practical examinations of 3 HOURS EACH. Learners perform these practical examinations individually.
 - **Term 2: Practical examination 1 (plus layout and cutting session)**
Learners will make half of the article selected for the micro-enterprise used for the project in term 1.
 - **Term 3: Practical examination 2**
Learners will complete the article started in practical examination 1, in practical examination 2.

2. MARK ALLOCATION

- Each examination consists of 100 marks. The mark for the final practical assessment task is obtained by combining the marks for the two practical examinations as indicated below:

Practical examination 1: term 2 (includes layout and cutting)	100
Practical examination 2: term 3	100
Total	200 ÷ 2
Final mark for PAT	100

- The marks for the PAT are part of the end-of-the-year assessment.
- The province will provide two separate computerised mark sheets, one for SBA and one for the PAT. Both mark sheets must be signed by the teacher, principal and moderator.

3. REQUIREMENTS FOR THE PRACTICAL EXAMINATIONS

Consumer Studies is a choice subject with five practical options. If the school chooses to offer Consumer Studies as a subject and selects the soft furnishings practical option, the equipment and funds necessary to conduct the PAT, as well as the specified number of practical lessons, is the responsibility of the school as specified in the CAPS document. (See p 11)

Ensure the following:

- A suitable classroom with the necessary equipment must be available: tables for cutting out; two or more ironing boards and irons; cutting-out scissors (one for each learner); equipment for measuring and marking.
- A minimum of R80 to a maximum of R150 per learner for EACH of the two practical examinations is required to make the required articles, besides the funding required for the SBA practical lessons.
- Divide the learners into groups with a maximum of 12 learners per session. Twenty-four learners (two groups of 12 learners each) can perform the examination on the same day, e.g. from 08:00 to 11:00 and from 12:00 to 15:00.
- The teacher will need time between the two sessions to prepare the classroom for the following group.
- Schools with large numbers of learners will need more than one day to complete the examination.

4. REQUIRED TIME FRAME

- Layout and cutting is done beforehand in a 1-HOUR session under examination conditions.
- A time frame of 3 HOURS in total is required per examination (excluding the 1-hour layout and cutting session before practical examination 1).

5. SETTING THE PRACTICAL EXAMINATIONS

5.1 Practical examination 1 (term 2)

- This practical examination **must be slotted into the test and examination timetable in the second term.**
- Learners will make half of the article selected for their micro-enterprise (project term 1). The production process, workmanship and saleability of the articles form an important aspect of the examinations.
- The teacher must buy a commercial pattern for an article that can be completed in 7 HOURS with the skills learners gained during the practical lessons for SBA in Grades 10 and 11.
- Teachers have two options when selecting the pattern for the practical examinations:
 - Buy a commercial pattern for an article that can be completed in 7 HOURS (1 hour layout and cutting out, practical examination 1 and practical examination 2);
 - OR**
 - Use the same commercial pattern used in the practical lessons and remake the same article once more in 7 HOURS (1-hour layout and cutting out, practical examination 1 and practical examination 2).
- The article selected should have a minimum skills-code weighting of 100 points.
- The techniques to be completed per practical examination should have a total skills-code weighting of 50 points.

- Learners must complete the 1-hour layout and cutting session under examination conditions prior to the day of practical examination 1.
- Learners should start and complete half the article in practical examination 1.
- After 3 HOURS learners should hand in their articles for marking. After the marking has been completed the articles have to be returned to learners for correction and finishing off, if necessary. The articles will NOT be remarked after the corrections have been made.

5.2 Practical examination 2 (term 3)

- This practical examination will take place on a date agreed upon with the moderator.
- Learners will be assessed on the production process, workmanship and the saleability of the articles.
- A time frame of 3 HOURS in total is required for this practical examination.
- The techniques to be completed should have a skills-code weighting of 50 points.
- After 3 HOURS learners should hand in their articles for final marking. After the marking has been completed the articles have to be returned to learners for correction and finishing off, if necessary. The articles will NOT be remarked after the corrections have been made.

6. PREPARING FOR THE PRACTICAL EXAMINATION

The teacher is responsible for the following:

- Set the dates for both practical examinations. Communicate these dates to the SMT of the school to ensure that they do not clash with other school activities.
- All the equipment must be in working order and the sewing machines have to be serviced and repaired before the start of the practical examination.
- Copy the pattern, illustration(s) and instruction sheet for each learner or buy a commercial pattern for each learner. It is **COMPULSORY** for each learner to work from an instruction sheet.
- Prepare the mark sheets provided with learners' names and their examination numbers.
- Learners must receive the pattern and instructions **one week (7 school days)** prior to the layout and cutting session for preparation.
- Purchase the fabric and haberdashery, cut the fabric to the required size for each learner.
- Make up a 'kit' for each learner and include the following:
 - Fabric in the required size
 - The pattern and instruction sheet
 - The necessary haberdashery, such as a zip, buttons, pins
- Divide learners into groups according to the number of learners that can easily be accommodated in the room.
- Thread all the sewing machines with the appropriate colour thread and test the tension beforehand.
- Prepare the classroom and ensure the availability of the following:
 - Electrical power points and extension cords for all irons and sewing machines
 - Irons and ironing boards
 - Large tables for the layout and cutting out of articles
 - Enough small equipment, such as scissors, needles, quick-unpicks, pins, thread, bobbins, extra sewing machine needles and sharp scissors

7. PERFORMING THE PRACTICAL EXAMINATIONS

7.1 Practical examination 1 in term 2: 4 hours in total

7.1.1 The layout and cutting-out session: 1 hour (prior to practical examination 1)

- Hand out each learner's 'kit' with the fabric, pattern instruction sheet and haberdashery, such as lace.
- The teacher is NOT allowed to assist the learners in any way during the layout and cutting-out session.
- During the cutting session the teacher must allocate marks.
- Learners may improve/correct the cut-out pattern pieces or cut out new pieces AFTER the cutting session is over and marks have been allocated, but this will NOT be remarked.
- The teacher then keeps all the learners' pattern pieces in a safe place until the day of practical examination 1.

7.1.2 Practical examination 1 in term 2: 3 hours

- When learners enter the classroom hand them their 'kits' with the cut-out pattern pieces and extra scraps of material
- Enough scissors, pins and needles should be available.
- The sewing machines must be ready at the tables.
- Individual learners, under the supervision of the teacher, should perform this practical examination.
- The half-completed articles should be ready for marking AFTER 3 HOURS.
- Learners will lose **2 marks for every 5 minutes late** up to a maximum of 20 marks.
- Only the teacher, the moderator and the candidates may be present in the room during the practical examination.
- The teacher must invigilate and assess the learners while they are performing the practical examination and he/she may NOT do any other work or assist the learners in any way.
- The teacher must mark practical examination 1 and record the marks. After marking the learners may do corrections or complete the articles up to the required stage where practical examination 2 will start. The articles will NOT be remarked after the corrections have been made.
- After corrections have been made the articles are returned to the 'kit' to be stored in a safe place until the day of practical examination 2 in term 3.

7.2 Practical examination 2 in term 3: 3 hours

- When learners enter the classroom, hand them their 'kits' with the half completed articles and extra scraps of fabric.
- Enough scissors, pins and needles should be available.
- The sewing machines must be ready at the tables.
- Individual learners, under the supervision of the teacher, perform practical examination 2.
- The articles should be ready for assessment AFTER 3 HOURS.
- Learners will lose **2 marks for every 5 minutes late** up to a maximum of 20 marks.
- Only the teacher, the moderator and the candidates may be present in the room during the practical examination.
- The teacher must invigilate and assess the learners while they are performing the practical examination and he/she may NOT do any other work or assist the learners in any way.

- The teacher must mark practical examination 2 and record the marks. After marking the learners may make corrections or complete the articles. The articles will NOT be remarked after the corrections have been made.
- After the corrections have been made the articles are handed in and kept in a safe place until the day of moderation

8. EVALUATION

- The teacher and external moderator have 45 minutes to evaluate the final articles, inspect the learners' workstations and complete the mark sheets.
- On completion of the examination the learners should tidy their workstations so that the teacher/moderator may inspect the workstations for the final allocation of marks.

9. MODERATION OF THE PRACTICAL ASSESSMENT TASK

9.1 BEFORE practical examination 1

The subject advisor must receive and moderate the following before the end of term 1 to ensure that the practical examination is of an appropriate standard:

- The selected article indicating the weighting of techniques according to the skills code
- A photocopy of the pattern envelope
- An illustration of the article
- The list of fabrics, haberdashery, etc. to be purchased
- The estimated cost per learner
- The completed checklist, checked and signed by the principal
- An instruction page for the learners with the assessment criteria and mark allocation for the practical examination sessions
- Planning for all three sessions (layout and cutting, practical examination 1 and practical examination 2) indicating the total weighting of techniques

The PAT cannot be done unless it was approved by the subject advisor.

9.2 ON THE DAY of practical examination 2

- During term 3 the last group of a maximum of 12 learners will be externally moderated by the subject advisor while they perform the practical examination at the school.
- The teacher must have the following available for the moderator on the day of practical examination 2:
 - All the articles that learners made during the weekly practical classes for SBA (if not moderated during SBA moderation)
 - A copy of the completed mark sheet for practical lessons
 - The completed articles (marked) of all the learners who have already completed practical examination 2
 - The marks of all learners who have already completed practical examination 2
 - A separate set of assessment tools for the moderator to use, with the names and examination numbers of the learners already on the mark sheet
- The moderator will randomly select SIX learners and independently assess them while they are performing the examination as well as the articles produced by the selected learners.
- Afterwards the moderator will compare his/her assessment with the assessment of the teacher. If the moderator finds that the marks of the teacher differ more than 10% from his/her marks, a block adjustment upwards or downwards should be made based on the difference.

- The computerised mark sheet must be completed on the day of moderation.
- The table below demonstrates how to determine the difference between the moderator's marks and teacher's marks to establish whether adjustment is needed and the margin of adjustment required:

Learner's Name					PAT 2	
					100	
					*T	*M
Learner A					84	69
Learner B					83	70
Learner C					68	53
Learner D					59	44
Learner E					49	40
Learner F					45	40
TOTAL					388	316
AVERAGE MARK = TOTAL ÷ 6 (number of learners)					66	53
DIFFERENCE = 66 (*T) – 53 (*M)					13	
ADJUSTMENT	DOWNWARDS	✓	UPWARDS		– 3	

*T = Teacher; *M = Moderator

- A block adjustment can also be made based on the professional judgement of the moderator, if the practical exam of the school is not of the expected standard.
- The moderator will discuss the outcome and any adjustments with the teacher. The final moderated marks should then be entered on the computerised mark sheet.
- The marks of all learners will be affected if an adjustment is made.
- The marks of all the learners need to be finalised and mark sheets must be signed by the subject advisor and principal on the day of this examination. The computerised mark sheet must be completed on the day of moderation.

SKILLS-CODE WEIGHTING OF TECHNIQUES USED FOR THE PRODUCTION OF SOFT FURNISHING ARTICLES

- Use the following skills-code weighting to choose a pattern for the PAT as well as for the **weekly** practical lessons.
- The skills code indicates the weighting for the techniques and NOT the mark allocation.
- The weighting for a specific technique should only be allocated ONCE.
- The teacher could add a technique not listed below, after discussing it with the subject advisor. The teacher and the subject advisor should then decide on the weighting for the new technique.
- A weighting is allocated to a technique according to the degree of difficulty of the technique.
- The total weighting for the techniques in EACH practical examination in Grade 12 should add up to minimum of 50 skill-code points.

Layout and cut out of commercial pattern <ul style="list-style-type: none"> • Fabric correctly folded • Pattern placed on grain • Relevant pattern pieces placed on fold • Pattern pinned correctly to fabric • Straight cutting • Notches accurately cut • Pattern markings 	20 2 4 4 2 4 2 2	Layout and cut out of patchwork pieces <ul style="list-style-type: none"> • Measure and cut pieces accurately • Size of pieces suitable for article • Correct number of pieces • Pieces placed economically • Lining and batting accurately measured/ cut • Straight cutting 	20 5 3 2 2 5 3
Layout/cutting without commercial pattern <ul style="list-style-type: none"> • Fabric folded correctly • Measurements correctly transferred • Lengthwise grain used correctly • Straight cutting • Correct number of parts 	20 2 8 4 2 4	Patchwork pattern <ul style="list-style-type: none"> • Design drawn on paper • Design matches fabric and article • Degree of difficulty (number/shape of patches) 	10 2 3 5
Open/closed seams of article <ul style="list-style-type: none"> • Straight stitching/smooth curve/square corner • Seam allowance correct, even width • Seam finish 	10 3 4 3	Open or closed seams – joining patches <ul style="list-style-type: none"> • Joined according to design • Straight seams/smooth curves/square corners • Seam allowance 0,5 cm • Seams correspond 	15 3 3 4 5
Crossway binding <ul style="list-style-type: none"> • Correctly cut • Joined correctly • Correct and even width • Lies flat and even/no folds/pleats • Machine/hand stitching 	20 5 5 3 2 5	Crossway piping <ul style="list-style-type: none"> • Bias cut correctly • Joined correctly • Make cord/piping • Shrink string • Stitching piping 	20 5 5 5 2 3
Zip <ul style="list-style-type: none"> • Seam allowance correct • Seam finish • Stitching zip correct width • Bottom corners neat/straight • Top corners neat/straight 	15 2 3 5 3 2	Mitred corner <ul style="list-style-type: none"> • Correct measurements all round • 45° corner cut with seam allowance • Stitch corners and trim allowance • Fold allowance in and tack through all layers • Stitch through all layers/no folds/pleats 	15 3 3 3 3 3
Embroidery/embellishments 3–5 stitches <ul style="list-style-type: none"> • Good design, suitable for article • Good choice of colour • Stitches correct 	10 3 2 5	Stitched-on pocket <ul style="list-style-type: none"> • Shape, size, hem width • Correct position on article • Stitching to attach pocket 	10 3 3 4
Quilting <ul style="list-style-type: none"> • Three layers (top layer, batting, lining) • Tacking through all three layers • Mark lines for quilting • Quilting accurate 	20 5 5 5 5	Fitted corner <ul style="list-style-type: none"> • Correct measurement and cutting • Seam stitched • Hem correct width for elastic • Insert elastic and fasten 	10 3 2 3 2

NSC (Production of Soft Furnishing Items)

Curtain lining <ul style="list-style-type: none"> Seams stitched straight Hem Correct position of curtain tape Curtain tape 3 rows of stitching Blanket stitch loop – positioning lining 	15 3 3 3 3 3	Attaching border <ul style="list-style-type: none"> Even width Straight stitching/no pleats Neat symmetrical corners No untidy joins 	10 3 2 3 2
Buttons/Embellishments on article <ul style="list-style-type: none"> Correct choice for article Stitched through all layers Finish off with blanket stitch 	5 2 1 2	Fasteners: buttons/loops/press studs/ /buttonholes/Velcro <ul style="list-style-type: none"> Correct spacing Correct stitching Sewn firmly 	10 4 4 2
Covered pelmets <ul style="list-style-type: none"> Cut according to form/shape/design Batting Stitching straight/neat corners 	5 2 1 2	Bands/Straps for bag <ul style="list-style-type: none"> Even width, suitable for bag Reinforced on inside Stitched firmly 	10 3 2 5
Lining for bag <ul style="list-style-type: none"> Correct seam allowance Straight seams Neatly attached to bag Correct size 	15 3 4 4 4	Frills – gathers <ul style="list-style-type: none"> Hem neat, even width, neat stitching Correct stitch length for gathers 2/3 rows of stitching Gathers spread evenly Sewn to article – stitch in middle of gathers Seam finish 	15 3 1 2 3 4 2
Pleats <ul style="list-style-type: none"> Pattern markings transferred correctly Evenly spaced Even width Suitable for fabric/pattern Pleats folded on grain of fabric 	15 3 3 3 3 3	Pillow case <ul style="list-style-type: none"> Fold-over facing, hem neat, even Seams even/neat (French/closed) Stitching straight Corners trimmed 	10 2 3 3 2

**TEACHER PLANNING:
GRADE 12 PRACTICAL EXAMINATIONS 1 AND 2)***(To be submitted to the subject advisor for moderation at the end of term 1)*

Name of school:
Name of teacher:
Date and time of examination sessions:

**PRACTICAL EXAMINATIONS FOR PAT GRADE 12
(Attach copies of patterns and instruction sheets)**

LAYOUT AND CUTTING	
TECHNIQUES	WEIGHTING
TOTAL	

PRACTICAL EXAMINATION 1 (TERM 2)	
TECHNIQUES	WEIGHTING
TOTAL	

PRACTICAL EXAMINATION 2 (TERM 3)	
TECHNIQUES	WEIGHTING
TOTAL	

EXAMPLE OF TEACHER PLANNING FOR PURCHASES*(To be submitted to the subject advisor for moderation at the end of term 1 or earlier)*

Total number of learners	Groups	Number of learners per group	Dates	Time
25	1	8	10/09/2020	08:00–11:00
	2	8	10/09/2020	12:00–15:00
	3	9	11/09/2020	08:00–11:00

Practical Examination	Requirements per learner	Quantity required per learner	Number of learners	Total
1/2	100% cotton (30 cm x 3)	90 cm	25	22,5 metres
	Sewing thread	1 reel		25 reels
	Pattern	1		25 patterns
	Batting	1 m		25 metres
	Thread for basting	1		25 reels
	Lace/braid	1		12,5 metres

TEACHER'S SHOPPING LIST

Requirements	Amount	Approximate cost
100% cotton	22,5 metres	
Sewing thread	25 reels	
Pattern	25 patterns	
Batting	25 metres	
Thread for basting	25 reels	
Lace/braid	12,5 metres	

Approximate cost of shopping list:

ESTIMATED COST PER LEARNER:

TEACHER PLANNING FOR PURCHASES*(To be submitted to the Subject Advisor for moderation at the end of term 1 or earlier)*

Total number of learners	Groups	Number of learners per group	Dates	Time

PAT	Requirements per learner:	Quantity required per learner	Number of learners	Total

TEACHER'S SHOPPING LIST

Requirements	Amount	Estimated Cost

Estimated cost of shopping list:

ESTIMATED COST PER LEARNER:

**CONSUMER STUDIES: PRODUCTION OF SOFT FURNISHING ARTICLES
PRACTICAL ASSESSMENT TASK
CHECKLIST FOR PLANNING TO BE HANDED IN FOR MODERATION**

SCHOOL		
TEACHER		
PRINCIPAL		
DATE SUBMITTED		
Dates of all PAT sessions	Proposed moderation date	Approved moderation date

CRITERIA	YES/NO	COMMENTS BY MODERATOR
Items included		
An illustration of the article/photo copy of the pattern envelope		
Copy of the pattern, instruction sheet to be provided to learners		
Completed techniques and weighting of article for Practical Examinations 1 and 2		
Assessment criteria for techniques used		
List of purchases		
Estimated cost per learner		

APPROVED/NOT APPROVED**RESUBMISSION DATE:** _____**Signatures:****TEACHER:** _____**DATE:** _____**PRINCIPAL:** _____**DATE:** _____**MODERATOR:** _____**DATE:** _____

CRITERIA FOR TECHNIQUES USED:

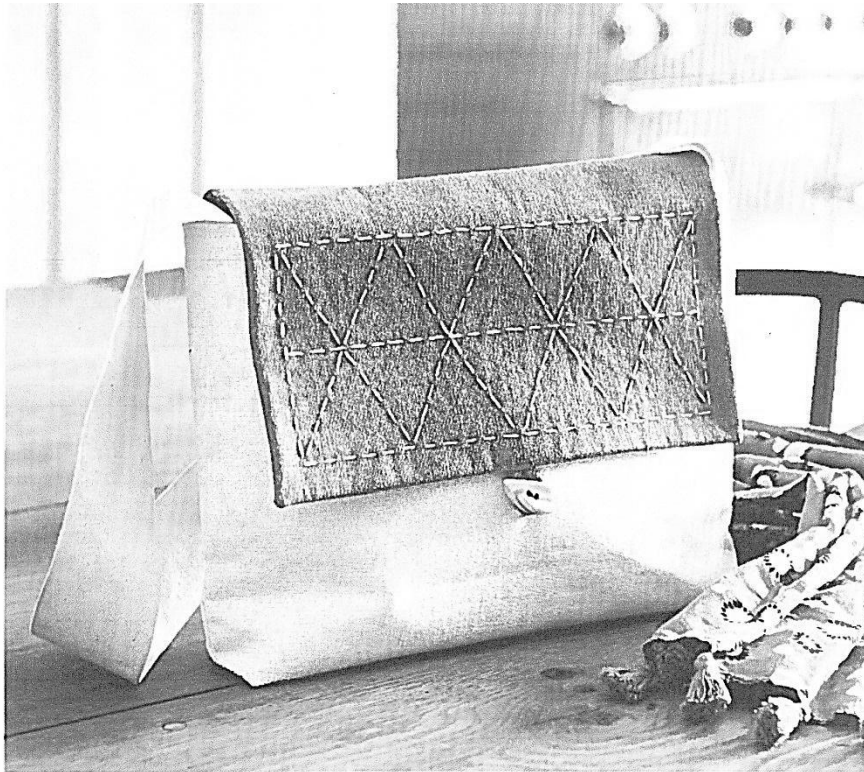
Neatness of article	<ul style="list-style-type: none"> No dirty marks/fabric clean, No loose threads No scorch marks No visible pattern markings 	(10)
Prescribed techniques completed	<ul style="list-style-type: none"> All techniques successfully completed 	(10)
Stitching	<ul style="list-style-type: none"> Stitch length suitable for fabric Colour of quilting thread must be suitable for the required effect Stitch tension correct Stitching must be securely ended off Units accurately sewn with seams that are exactly the same width Hand-quilting stitches should be small and even on both top and backing 	(10)
Construction	<ul style="list-style-type: none"> Batting should be firmly secured to prevent it from shifting Bag should be neatly assembled Handles securely attached Pockets neatly attached to bag lining Lining should fit neatly 	(20)
Finishing	<ul style="list-style-type: none"> No loose threads Dividers and borders must be neatly finished off No scorch marks/neatly ironed/ironed 	(10)

Neatness of articles, prescribed techniques, stitching, construction and finishing off

- 0–1 Unacceptable, does not meet the requirements, cannot sell
2–3 Poor, meets some requirements, will not sell
4–6 Average, meets most requirements, should sell
7–8 Good, meets all the requirements, should sell well
9–10 Excellent, exceeds all requirements, will sell very well

MARK SHEET FOR PRACTICAL OPTION: PRODUCTION OF SOFT FURNISHING ARTICLES													
Practical Examination 1 (Term 2)													
SCHOOL		NAMES OF LEARNERS											
		1	2	3	4	5	6	7	8	9	10	11	12
DATE													
EXAMINER													
1	PRACTICAL SKILLS AND TECHNIQUES												
	Layout and cutting of pattern pieces (patchwork, lining and batting included)	15											
	Patchwork:												
	Measure and cut fabric patches accurately	2											
	Size of fabric pieces suitable for size of fabric	3											
	Correct number of patchwork pieces	3											
	Other pattern pieces:												
	Pattern pieces placed economically on fabric	2											
	Lining and batting pattern pieces measured and accurately marked on fabric	2											
	Straight cutting	3											
2	Pattern interpretation	5											
	Follow pattern instructions	3											
	Efficient use of time	2											
	Use of equipment	5											
	Correct handling of small equipment, e.g. tape measure, scissors, needles	2											
	Correct handling of large equipment, e.g. sewing machine, overlocker, iron (Machines correctly threaded and safe and correct use of equipment.)	3											
	2 NEATNESS AND ECONOMIC USE OF RESOURCES												
	Organisation of workstation and equipment	5											
	Workstation well organised	2											
	Small equipment not lying around	1											
3	Handling of equipment after use, correct handling of off-cuts and waste (Teacher observes each learner regularly during the exam to determine the final mark.)	2											
	Personal appearance	5											
	Appropriately dressed (school uniform, clean hands)												
	Neatness of workstation on completion	5											
	Electrical equipment unplugged, cleaned and stored securely	2											
	Electrical power points switched off	2											
	Work area neat and clean	1											
	3 SUITABILITY FOR SELLING												
	General appearance	20											
	Neatness of article and finishing	10											
Prescribed techniques completed	10												
Workmanship	40												
Stitching	10												
Construction	20												
Finishing	10												
TOTAL	100												

MARK SHEET FOR PRACTICAL OPTION: PRODUCTION OF SOFT FURNISHING ARTICLES													
Practical Examination 2 (Term 3)													
SCHOOL		NAMES OF LEARNERS											
		1	2	3	4	5	6	7	8	9	10	11	12
DATE													
EXAMINER													
1	PRACTICAL SKILLS AND TECHNIQUES												
	Pattern interpretation	15											
	Follow pattern instructions, layout, cutting	7											
	Accurate sewing techniques	8											
	Use of equipment	5											
	Correct handling of small equipment, e.g. tape measure, scissors, needles	2											
	Correct handling of large equipment, e.g. sewing machine, overlocker, iron (Machines correctly threaded and safe and correct use of equipment.)	3											
Efficient use of time	5												
	Efficient use of time while waiting to use equipment												
2	NEATNESS AND ECONOMIC USE OF RESOURCES												
	Organisation of workstation and equipment	5											
	Workstation well organised	2											
	Small equipment not lying around	1											
	Handling of equipment after use, correct handling of off-cuts and waste (Teacher observes each learner regularly during the exam, to determine the final mark.)	2											
	Personal appearance	5											
	Appropriately dressed (school uniform, clean hands)												
	Neatness of workstation on completion of practical exam	5											
	Electrical equipment unplugged, cleaned and stored securely	2											
	Electrical power points switched off	2											
Work area neat and clean.	1												
3	SUITABILITY FOR SELLING												
	General appearance	20											
	Neatness of article	10											
	Prescribed techniques completed	10											
	Workmanship	40											
	Stitching	10											
Construction	20												
Finishing	10												
TOTAL	100												

EXAMPLE OF ARTICLE FOR THE PRACTICAL ASSESSMENT TASK**ARTICLE: SHOULDER BAG**

Shoulder Bag

WEIGHTING:

LAYOUT AND CUTTING PRACTICAL EXAMINATION 1	
TECHNIQUES	WEIGHTING
Design, layout and cutting of pattern pieces	20
SUBTOTAL	20

PRACTICAL EXAMINATION 1/2	
TECHNIQUES	WEIGHTING
Attach interfacing to wrong sides of bag	5
Seams (assemble bag)	10
Handle	10
Lining	15
Sachiko stitch	10
Attaching toggle	10
Topstitch	20
SUBTOTAL	80
TOTAL: 100	

REQUIREMENTS:

70 x 30 cm rectangle of cream plain linen fabric
50 x 30 cm rectangle of fawn plain linen
70 x 30 cm rectangle of cream plain cotton fabric
30 cm of 90 cm wide heavyweight sew-in interfacing
70 cm of 5 cm wide cream webbing
Contrast thread for tacking
Matching sewing threads
Air-erasable pen and ruler
Cream Sachiko thread or cotton perlé No.3 thread
Sachiko needle or sharp needle
Bodkin
3 cm toggle

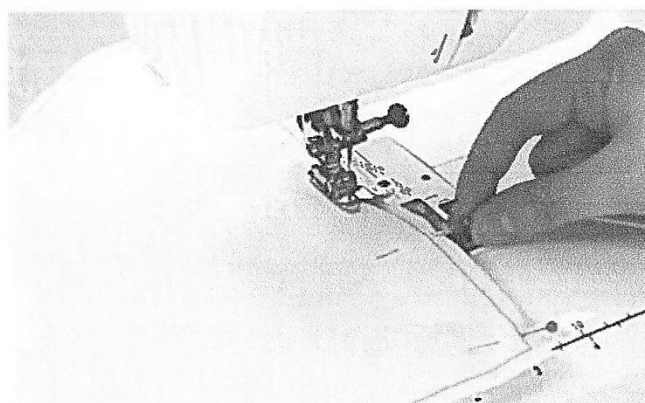
CUTTING OUT:

Two 32 x 25 cm rectangles of cream plain linen fabric and heavyweight sew-in interfacing for the bag
Two 32 x 25 cm rectangles of cream plain cotton fabric for the lining
Two 27 x 22 cm rectangles of fawn plain linen fabric for the flap
One 27 x 22 cm rectangle of interfacing for the flap
One 6,5 x 2,5 cm bias strip of fawn plain linen fabric for the toggle loop
Two 70 x 7 cm strips for handles (length and width may be adjusted for a shorter/longer handle)

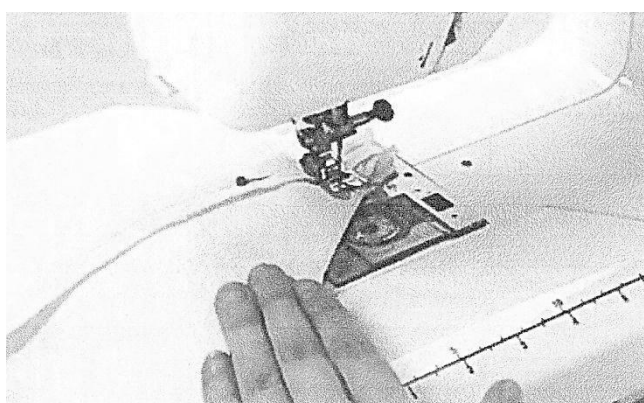
All seam allowances = 1 cm

MAKING THE BAG:

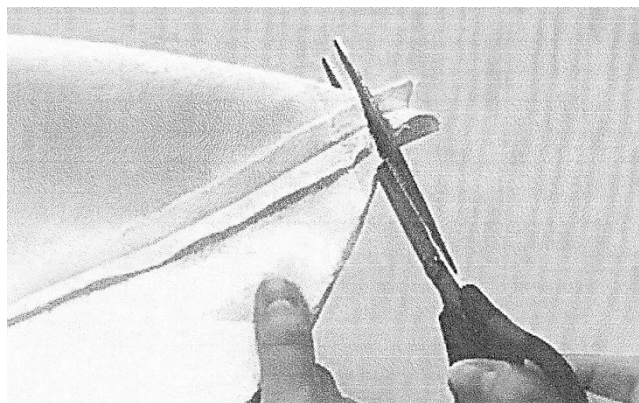
1. Pin and tack the interfacing to the wrong side of the bags by machine or by hand. With right sides facing, pin and stitch the along the sides and lower edge. Press the seams open.



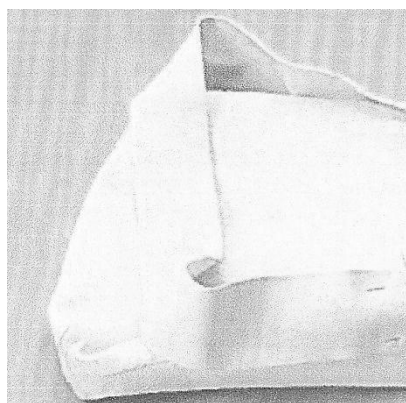
2. Fold the bag at one corner, matching the side and bottom seams. Use an air-erasable pen and a ruler to draw a 5 cm line at right angles to the seam 2,5 cm below the corner. Stitch along the line.



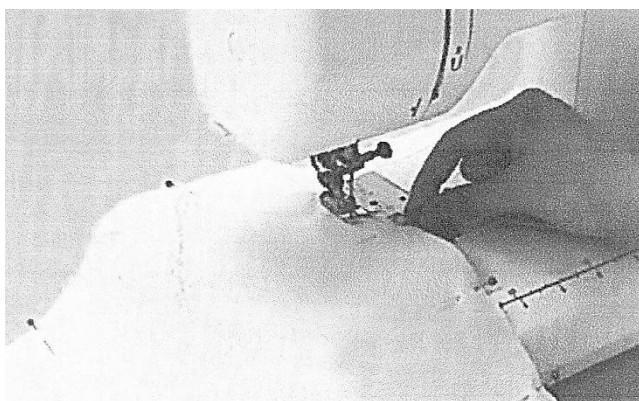
3. Repeat to square off the other corner, matching the seams as before. To reduce the bulk of fabric, cut off the corners 1 cm beyond the seams.



4. Turn the bag right side out. Pin the strips for the handle right sides together and stitch long sides. Turn right sides out and press. Pin the handle to the right side of the bag at side seams. Pin the webbing in place, centring the seams on the right side of the bag.



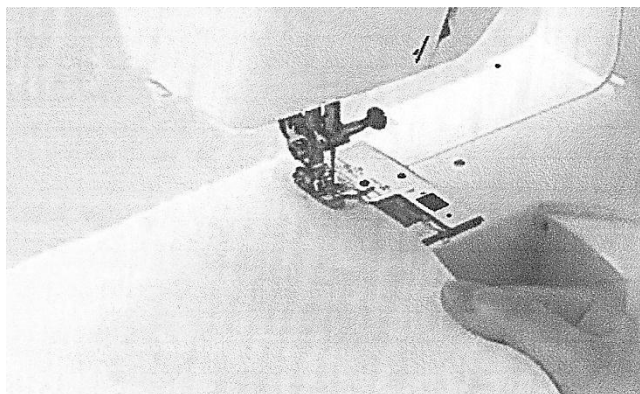
5. Pin the linings together, right sides facing. Stitch the other side and lower edges, leaving a 12 cm gap in the centre of one side edge for turning through. Press the seams open.



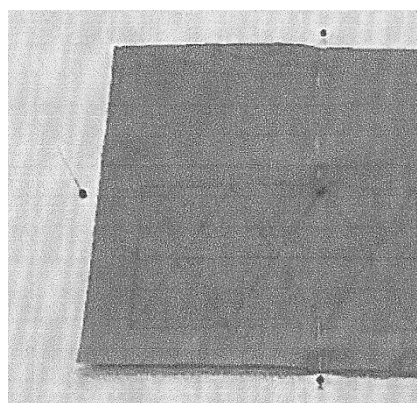
6. Repeat steps 2 and 3 to square off the lower corners. Slip the bag into the lining, matching the seams. Remove the bed of the sewing machine. Stitch the upper raw edges and turn the bag right side out.



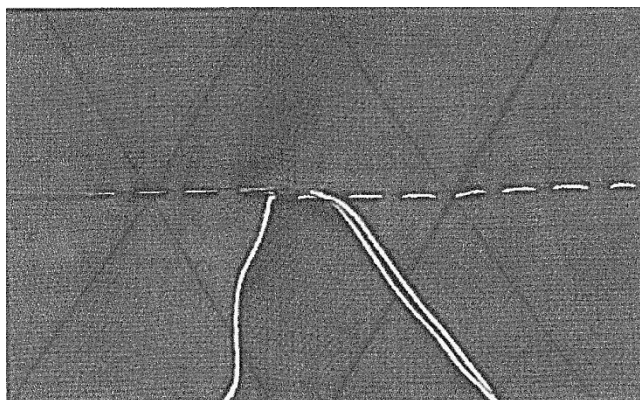
7. Slipstitch the gap closed. Push the lining into the bag. Press the upper edges. With the bed of the machine removed, topstitch the bag 6 mm below the upper edge.



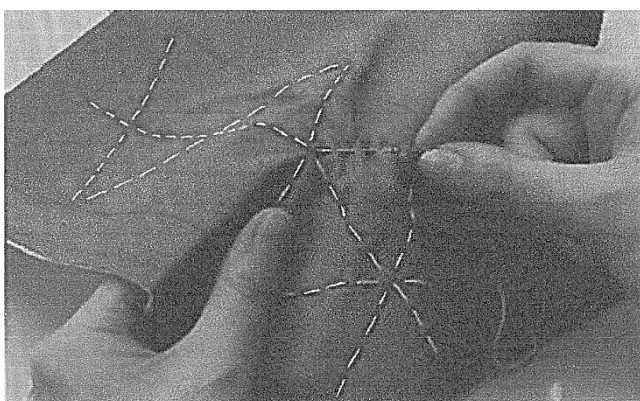
8. With an air-erasable pen and ruler draw the design from the template on one flap, 2,5 cm from the sides tack the interfacing to the wrong side.



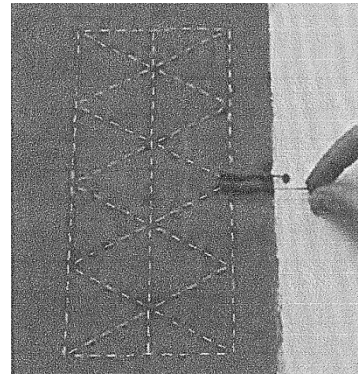
9. To Sachiko stitch, bring needle, with the thread end knotted, to the right side at the end of the central horizontal line. Work running stitches along the line, picking up several at a time.



10. Sachiko stitches are longer than usual quilting stitches and longer on the right side than the underside. Continue to Sachiko stitch the diagonal lines on the outline.



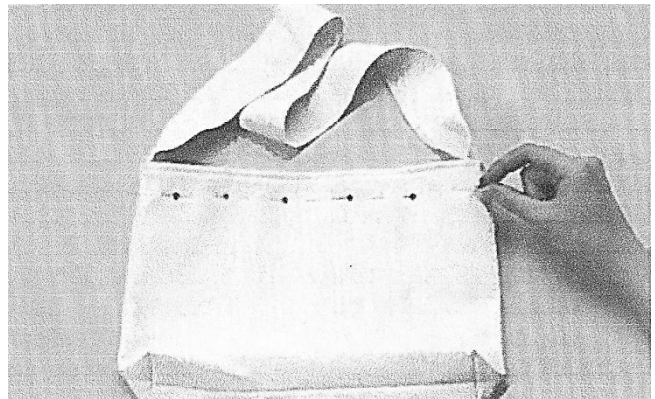
11. Fold the toggle loop lengthwise in half, with right sides facing. Stitch with a 6 mm seam. Trim and turn right side out. Pin and tack the loop ends to the centre of the flap's lower edge on the right side.



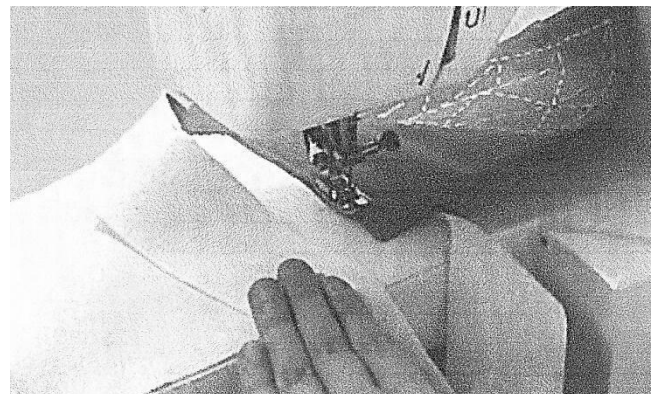
12. Pin the flaps together, right sides facing. Stitch the raw edges, leaving a 17 cm gap on the long back edge. Clip corners and turn right side out. Press the flap. Slipstitch the gap closed.



13. Mark 2,5 cm below the top of the bag back on the right side with pins. Pin the back edge of the flap, right side up, along this line.



14. Stitch the flap to the bag along the pressed edge, then topstitch 5 mm away. Sew the toggle button on the front of the bag.



If the teacher uses a home-made pattern, an instruction leaflet should be included.