



EXAMINATIONS & ASSESSMENT CHIEF DIRECTORATE

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MEMORANDUM

**TO : THE DISTRICT DIRECTORS
CES'S CURRICULUM MANAGEMENT
DISTRICT HEADS OF EXAMINATIONS
CIRCUIT MANAGERS
SUBJECTS ADVISORS
PRINCIPALS OF SAMPLED GRADE 12 SCHOOLS**

**FROM : DIRECTOR: EXAMINATIONS AND ASSESSMENT
MR V A JOSEPH**

**SUBJECT : SUBMISSION OF LEARNER EVIDENCE FOR THE 2020 CENTRALISED
PROVINCIAL GRADE 12 SCHOOL BASED MODERATION**

DATE : 28 SEPTEMBER 2020

Regulations pertaining to the Conduct, Administration and Management of the National Senior Certificate Examination, published as Government Regulation Notice No. R 872 in Government Regulation Gazette No 31337 of 29 August 2008 and amendment as Regulation Notice No 371 in Government Gazette No.37651 dated 16 May 2014 has reference:

1. All School Based Assessment and the Practical Assessment Task/ Language Oral must be subjected to monitoring and moderation by the Department of Basic Education, the assessment body and Umalusi
2. Monitoring should determine whether the minimum requirement for School Based Assessment and the Practical Task/Language Oral in a particular subject have been met in terms of the frequency and components.

3. Moderation should ensure that the quality and standards of the School Based Assessment and the Practical Assessment / Language Oral, as contemplated in the policy document, National Protocol for Assessment Grade R -12 have been met.
4. Examinations and Assessment Chief Directorate will hold the Grade12 Centralized Provincial School Based Assessment (SBA) moderation in Mthatha and Life Orientation in Zwelitsha from 22 to 26 October 2020.
5. These moderations will be done in these subjects: Accounting, Agricultural Sciences, Business Studies, Economics, Geography, History, Life Sciences, Mathematical Literacy, Mathematics, Physical Sciences and Life Orientation.
6. Lists of sampled district schools and subjects to be moderated is attached as **Annexure A and Annexure B for Life Orientation**
7. **A sample of three (3) learner files** from each selected school in each subject must be submitted for moderation. These files will be from one high performing learner, one medium performing and one poor performing learners.
8. Teacher's file for each selected subject in each school must accompany the learners' files. **If there are two teachers teaching the same subject in the Grade, two teacher files must be submitted.**
9. Schools that have not complied must not be replaced with any school/s in the district.
10. **Districts must submit Learner evidence for Life Orientation on 21 October 2020 at 10:00 Examinations and Assessment Offices in Zwelitsha, King Williams Town.**
11. **Evidence of work of all other subjects as listed in under 5, must be submitted at Trinset on the 22 October 2020 at 09:00.**

12. Subject Advisors must check if teachers have included all tasks, marking instruments and mark lists in their files before they are submitted for moderation.
13. Schools that do not submit the samples must write to the Chairperson of the District Irregularities Committee (DAIC) and state the reasons for non-compliance to SBA moderation process.
14. The Chairperson of the DAIC must forward the report to the Director: Examinations and Assessment on all schools that have not complied. That correspondence must be sent to funiwe.bikitsha@gmail.com on or before 16 October 2020.

Co-operation by all Districts and Principals of sampled schools will be highly appreciated.

Yours in Quality Education



DIRECTOR: EXAMINATIONS AND ASSESSMENT
MR V.A. JOSEPH

02 Oct 2020
DATE