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**EXAMINATIONS & ASSESSMENT CHIEF DIRECTORATE**

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**ASSESSMENT INSTRUCTION 48 OF 2022**

**TO: DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS  
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS  
CHIEF EDUCATION SPECIALISTS  
CIRCUIT MANAGERS  
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS  
PRINCIPALS OF GRADE 12 REGISTERED PUBLIC AND INDEPENDENT  
SCHOOLS  
TEACHER UNIONS / ORGANISATIONS  
SCHOOL GOVERNING BODIES**

**DATE: 17 OCTOBER 2022**

**ADMISSION LETTERS/ TIMETABLES  
2022 GRADE 12 NATIONAL SENIOR CERTIFICATE (NSC) CANDIDATES**

1. The errors that were identified by the schools on the third preliminary schedules of learner entries for 2022 Grade 12 NSC examinations were effected in the examination system (IECS).
2. However, it is worth mentioning that there are cases which were not effected on the system, for example, unauthorized subject changes, de-registrations (where enough supporting documents were not provided) and biographical data where there is no ID provided as the supporting document.



3. The admission letters (timetables) are attached to this Assessment Instruction as well as the FINAL schedule of learner entries. No further corrections will be made on the IECS system, hence the attached schedule, which will serve as a document to reconcile when checking the admission letters.
4. The individual learner admission letter contains the biographical details and subjects offered by the learner, as per the final registration data.
5. Learners must ensure that their names and identity numbers are correctly captured on their admission letters and report any required corrections to the school principal immediately, as their certificates will be printed on the basis of the information as reflected on their admission letters.
6. **Candidates are reminded to always bring the admission letters to the examination room whenever they are coming to write the examinations as no candidates shall be allowed into the examination room without their admission letters.**
7. All enquiries should be directed to the District Head of Examination and Assessment Office.



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R. TYWAKADI

**DEPUTY DIRECTOR GENERAL: CURRICULUM MANAGEMENT AND DELIVERY**