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DEPARTMENT OF EDUCATION

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ASSESSMENT INSTRUCTION 13 of 2010

**TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF EDUCATION SPECIALISTS
SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF ALL PUBLIC AND INDEPENDENT SCHOOLS:
GRADES 10 - 11
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

DATE: 23 FEBRUARY 2010

2010 PROMOTION REQUIREMENTS: GRADES 10 AND 11

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1. INTRODUCTION

The Promotion requirements for Grades 10 and 11 are nationally determined. The quality assurance processes of the 2009 Grade 11 promotion schedules reflect poor implementation of these requirements. This Assessment Instruction sets out the minimum promotion requirements for Grades 10 & 11 and these requirements are to be implemented each quarter when reporting school achievement to the District.

2. SECTION B: NATIONAL PROMOTION REQUIREMENTS IN THE NATIONAL CURRICULUM STATEMENT GRADES 10 TO 11 (GENERAL)

Government Gazette No. 28951 and Government Notice 385 *South African Schools Act (84/1996): National policy regarding further education and training programmes: Approval of the amendments to the promotion requirements for the National Senior Certificate as stipulated in the policy document. The National Senior Certificate: A qualification at Level 4 on the National Qualifications Framework (NQF)* stipulates the requirements for the issuing of the NSC. These are also the promotion requirements for grades 10 – 11. Critical among these is that a learner must offer and complete internal and external assessment requirements in no less than seven (7) subjects.

3.0 IMPLEMENTATION OF PROMOTION REQUIREMENTS IN THE FET BAND: GRADE 10 AND GRADE 11 [NATIONAL SENIOR CERTIFICATE]

3.1 GENERAL INFORMATION

- Schools are to use the following key (*Rating Scale 1-7*) on the learners' reports. The actual percentage obtained may also be shown on the reports. However, the promotion schedules must show the actual percentage obtained.

Codes and percentages for recording and reporting in Grade 10 and 11

| RATING CODE | PERCENTAGES | DESCRIPTION OF COMPETENCE |
|-------------|-------------|---------------------------|
| 7 | 80 – 100 | Outstanding achievement |
| 6 | 70 – 79 | Meritorious achievement |
| 5 | 60 – 69 | Substantial achievement |
| 4 | 50 – 59 | Adequate achievement |
| 3 | 40 – 49 | Moderate Achievement |
| 2 | 30 – 39 | Elementary Achievement |
| 1 | 1 – 29 | Not Achieved |

- A year mark comprising School-based Assessment (SBA) constituting 25% of the final total in each subject shall be in effect. The SBA will be calculated in accordance with the policies that apply in Grade 10 and 11 for each subject. The examination mark is therefore 75% of the final total.
- It is expected that carefully compiled records and evidence of learner performance and achievement are maintained to justify the result a learner would receive at the end of a Grade. Such records will be maintained for both SBA and the examination process.
- Evidence of learner performance, fully moderated, is required for any learner who achieves 1 – 29% (level rating 1) in any subject used for promotion purposes.
- Promotion is based on assessment in a minimum of seven subjects: four compulsory subjects from (Group A Subjects) and three non-compulsory subjects (Group B subjects).

| COMPULSORY SUBJECTS (A) | B.3 OTHER SUBJECTS |
|--|-----------------------------------|
| OFFICIAL LANGUAGES | ACCOUNTING |
| 1. HOME LANGUAGE AND 2. FIRST (1 ST) ADDITIONAL LANGUAGE N.B. One must be the language of learning & teaching (LOLT) | AGRICULTURAL MANAGEMENT PRACTICES |
| | AGRICULTURAL SCIENCE |
| | AGRICULTURAL TECHNOLOGY |
| OR | BUSINESS STUDIES |
| 1. HOME LANGUAGE AND 2. SECOND HOME LANGUAGE N.B. One must be the language of learning & teaching (LOLT) | CIVIL TECHNOLOGY |
| | COMPUTER APPLICATION TECHNOLOGY |
| | CONSUMER STUDIES |
| 3. MATHEMATICS OR MATHEMATICAL LITERACY | DANCE STUDIES |
| | DESIGN |
| 4. LIFE ORIENTATION | DRAMATIC ARTS |
| NON-COMPULSORY SUBJECTS (B) | ECONOMICS |
| B.1 OFFICIAL LANGUAGES | ELECTRICAL TECHNOLOGY |
| SECOND ADDITIONAL LANGUAGE | ENGINEERING GRAPHICS & DESIGN |
| 2 ND ADDITIONAL LANGUAGE | GEOGRAPHY |
| | HISTORY |

| | | |
|-----------------------------------|------------|------------------------|
| B.2 NON-OFFICIAL LANGUAGES | | HOSPITALITY STUDIES |
| ARABIC | PORTUGUESE | INFORMATION TECHNOLOGY |
| FRENCH | SPANISH | LIFE SCIENCES |
| GERMAN | TAMIL | MECHANICAL TECHNOLOGY |
| GUJARATI | TELEGU | MUSIC |
| HEBREW | URDU | PHYSICAL SCIENCE |
| HINDI | | RELIGION STUDIES |
| ITALIAN | | TOURISM |
| LATIN | | VISUAL ARTS |

3.2 MINIMUM PROMOTION REQUIREMENTS FOR GRADES 10 AND 11

- A learner must achieve *at least* a level 3 rating code (40% - 49%) in any three subjects, one of which must be **HOME LANGUAGE**.
- A learner must achieve *at least* a level 2 rating code (30% - 39%) in any other three subjects.
- A learner may obtain a level 1 rating code (1% - 29%) in any one subject, but not Home Language. **However, the submission of complete and moderated learner evidence of assessment tasks as prescribed in the Subject Guidelines for this subject is required.**
- **NB: NO AGGREGATE IS CALCULATED OVERALL, OR FORMS PART OF THE PROMOTION REQUIREMENT, NOR MUST AN AGGREGATE BE SHOWN ON A REPORT CARD OR PROMOTION SCHEDULE.**

3.3 PRINCIPLES OF PROMOTION IN THE FET BAND

- Promotion requirements for Grades 10 to 12 are the same as the requirements for the issuing of a National Senior Certificate (NSC) in Grade 12.
- Each learner must comply with the internal assessment requirements for Grades 10 and 11 as specified in the Subject Statements and the Subject Assessment Guidelines of the various subjects.
- Each learner must complete the subject requirements for Grades 10 and 11 separately and obtain the distinct learning Outcomes and associated Assessment Standards of both grades.

- The promotion of any learner to the next grade is based on performance in each subject and not on an aggregate mark.

3.4 CONCESSIONS

National policy offers a concession to immigrant learners/candidates and learners who experience barriers to learning. However, any exceptions that may arise during an examination (e.g. injury in an accident) must be brought to the attention of the officials in the Directorate Assessment and Examinations and a concession application form must be submitted, with full supporting documentation as soon as the need for a concession becomes relevant. It should be noted that proof of a neurological / physical condition is required for the granting of extra time to learners. (Assessment Instruction 2 of 2010, dated 5 January 2010 has reference. Closing date 26 March 2010.)

3.4.1 Immigrants

Most immigrants find difficulty in fulfilling the two official languages requirement for promotion purposes. In such cases the following concessions must apply:

- An immigrant may offer only one official language on at least First Additional Language level and obtain a Level 2 rating Code (30% - 39%) in that language provided that another subject from Group B is offered in lieu of the one official language which is not offered.
- An immigrant may offer his/her home language in lieu of an additional subject from Group B if such a language is listed on Home Language Level in the Non – Official languages listed in B2 on page 7.

3.4.2 Learners who experience barriers to learning

White Paper 6 on Special Needs Education: Building an Inclusive Education and Training System (2001), guides policies related to learners experiencing barriers to learning.

A deaf learner will be exempted from the promotion requirement of two official languages.

In FET such a learner may offer only one official language on at least First Additional Language level providing that another subject from Group B is offered in lieu of the one official language which is not offered, and providing that such deaf candidate complies with the promotion requirements set out above.

Learners suffering from a mathematical disorder such as dyscalculia may be exempted from the offering of Mathematics or Mathematical Literacy, provided that another subject from Group B is offered in lieu of Mathematics or Mathematical Literacy and provided that such candidate complies with the promotion requirements set out above.

3.5 CONDONATIONS

The approved principle of subject condonation where a candidate requires a maximum of 2 % to obtain an achieved rating, at either 30% or 40%, to pass to the next grade will be applied as follows:

- 3.5.1 A condonation will be **applied only in one subject**, if the application of such a condonation changes the status of the learner from not promoted to promoted (to meet the minimum requirements of 3 subjects at 30% and 3 subjects at 40%). Condonation will therefore not be applied where a learner does not meet all the other requirements for promotion.
- 3.5.2 In cases where a learner qualifies for a condonation in more than one subject, the condonation will be applied only in one subject, to allow the learner to be promoted.
- 3.5.3 Music offered by other examining bodies as well as Mathematics Paper 3 are excluded from condonation.
- 3.5.4 Condonation will be indicated on the schedule with a “k” and on the report to parents.

3.6 APPROVAL AND QUALITY ASSURANCE OF SCHEDULES

Education Development Officers (EDO) together with District Curriculum personnel must ensure that promotion schedules are thoroughly checked for compliance and corrected where required. The signature of approval by a District official is an indication that National policy has been implemented, as outlined in this Assessment Instruction.

All promotion schedules are subjected to scrutiny at the Provincial office to ensure that learners promoted to Grades 11 and 12 have met the minimum promotion requirements. Where Departmental officials are found to have promoted or retained learners in error, these officials will be charged with misconduct.

3.7 SUBMISSION OF SCHEDULES: DUE DATES

All promotion schedules for Grades 10 and 11 must be lodged with the Education Development Officers (EDO) by **Wednesday 08 December 2010.**

The schedules must be lodged by the EDOs with District Examinations by **Friday 10 December 2010.**

The schedules must be lodged by District Directors with the Directorate Assessment and Examinations by **Tuesday 14 December 2010.**

No public school may close for 2010 without having submitted an accurate promotion schedule showing the promotion of all learners in Grades 10 and 11 in terms of policy. (Government Gazette No 29467 dated 11 December 2006 – *National Protocol for Assessment Grades R-12*)

No independent school that is registered to offer Grades 1 to 12 under the Eastern Cape Department of Education may close for 2010 without having submitted an accurate promotion schedule showing the promotion of all learners in Grades 10 and 11 in terms of policy. (Government Gazette No 29467 dated 11 December 2006 – *National Protocol for Assessment Grades R-12*)

4. CONCLUSION

The promotion requirements outlined in this Assessment Instruction are mandatory and must be applied as stated. All office and school-based personnel, especially school Principals and EDOs, are expected to ensure compliance with National policy on progression and promotion.

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