



ASSESSMENT AND EXAMINATIONS DIRECTORATE

* P. O Box 4571 King William's Town * 5600 *

REPUBLIC OF SOUTH AFRICA * REFERENCE 13/P

Enquiries: Mrs. P. M. Edley Tel: +27 (0)43 604 7708 Cell 083 760 4462 * Fax 043 604 7786

Website: ecprov.gov.za * Email: pat.edley@edu.ecprov.gov.za

ASSESSMENT INSTRUCTION 23 OF 2010

**TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS
(GRADES 10-12)
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

DATE: 10 MARCH 2010

Common Tariffs for Certification Services

1. Circular E5 from the National Department of Basic Education dated 02-03-2010 and received in the Province of the Eastern Cape on 04-03-2010, has reference.
2. In terms of Section 13 (1) (e) of the *Regulations pertaining to the Conducting, Administration and Management of Assessment for the National Senior Certificate*, the Director General of the Department of Education, following consultation with the Heads of Education Departments' Committee (HEDCOM), may determine fees for examination related functions.
3. At the HEDCOM meeting held on 6 July 2009, the revised tariff structure for certification services was approved for implementation on 1 April 2010.
4. Specific note must be taken of the introduction of a verification fee for Senior Certificate qualifications prior to 1992 that could not be verified by Provincial Education Departments.
5. The approved tariff structure for certification services is attached as ANNEXURE A.

6. Also note that a candidate may be exempted by the Head of Department from paying certification fees, if the candidate can prove that he/she has been exempt from the payment of school fees or attended a no-fee school. Such exemption only applies to the first application.
7. Principals are to ensure that this information is given to the learners and the teachers for reference purposes. The co-operation of all stakeholders in the process is appreciated.

S.P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT

ANNEXURE TO ASSESSMENT INSTRUCTION 23 OF 2010

Annexure A

EXAMINATION ITEM	YEAR AND TARIFF			
	2008/9	2009/10	2010/11	2011/12
National Senior Certificate	30.00	35.00	40.00	46.00
General Education and Training Certificate	30.00	35.00	40.00	46.00
Application for duplicate certificates that were issued to replace previous certificates (Senior Certificate and GETC)	30.00	35.00	40.00	46.00
Re-issue of statements of symbols/results (subject certificate/statement)	30.00	35.00	40.00	46.00
Changes, amendments to certificates (re-issues)	30.00	35.00	40.00	46.00
Application for replacement (duplicate) certificates-National Senior Certificate (Technical), National Certificate (Vocational), National N# certificate and Subject Statement (subject certificates)	60.00	70.00	80.00	90.00
National Senior Certificate (Technical), National Certificate (Vocational), National N3 certificate and Subject Statement	60.00	70.00	80.00	90.00
Confirmation document issued prior to the certificate (system generated document)	15.00	15.00		
Letter to embassies and authentication of qualifications (work/study abroad)	20.00	20.00		
Re-issue statement of results (provincial)	15.00	15.00		
Standard 6,7,8,9 and Std 10 practical certificates	30.00	35.00		
Teachers certificates/diplomas	30.00	35.00		
Statements for teacher qualifications	15.00	15.00		
Verification of qualifications prior to 1992 for government organizations	10.00	15.00		
Verification of qualifications prior to 1992 for non-government institutions	30.00	35.00		