



DIRECTORATE: CURRICULUM FET PROGRAMMES

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ASSESSMENT INSTRUCTION 02 OF 2011

TO: **DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
DIRECTORS
DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
DEPUTY CHIEF EDUCATION SPECIALISTS
SENIOR EDUCATION SPECIALISTS
PRINCIPALS: ALL SCHOOLS OFFERING GRADES 1- 10
TEACHER ORGANISATIONS/ UNIONS
SCHOOL GOVERNING BODIES**

DATE: 06 JANUARY 2011

IMPLEMENTATION OF ANNUAL NATIONAL ASSESSMENTS (ANA) GRADES 1- 6 & 9

1. BACKGROUND:

The Department of Basic Education (DBE) has prioritised the improvement of learner performance in Literacy/ Languages and Numeracy/ Mathematics for both Foundation and Intermediate Phases. Poor performance was indicated by various national tests administered to all learners in both phases. In 2008 and 2009 schools administered ANNUAL NATIONAL ASSESSMENTS to all the learners in Grades 1 to 6 and 9.

2. PLAN FOR ANNUAL NATIONAL ASSESSMENTS POSTPONED IN 2010

- 2.1 In correspondence from the Department of Basic Education (DBE) entitled "*REVIEW OF OPERATIONAL CYCLES OF ANNUAL NATIONAL ASSESSMENT (ANA)*" The DBE re-scheduled the administration of tests from the first week of November 2010 to the second week of February 2011. An extract of this correspondence reads as follows:

"Although all levels of the system were aware of the administration of ANA in 2010, the conditions and logistics necessary for the effective administration of the tests were generally not adequate.

Most districts, which are critical distribution and management points for ANA, do not have sufficient human resources, facilities, equipment and physical infrastructure to manage the high stakes Grade 12 national examinations and ANA during the same period of the year.

Whilst in all the provinces necessary security systems designed for the safe keeping and transmission of grade 12 examination papers exist, additional storage and security of ANA test papers could be compromised if the two assessments were to run concurrently.”

2.2 NATIONAL TIMETABLE FOR 2011



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

REVISED ANNUAL NATIONAL ASSESSMENTS TIMETABLE: FEBRUARY 2011

LEARNING AREA /PROGRAMME	GRADE LEVEL OF TEST*	GRADE OF LEARNERS*	DATE	TIME
Numeracy	1 and 2	Grade 2 and grade 3 respectively	Wednesday 9 Feb. 11	09h00-10h00
	3	Grade 4	Tuesday 8 Feb. 11	09h00-09h45
Literacy	1 and 2	Grade 2 and grade 3 respectively	Friday 11 Feb. 11	09h00-10h00
	3	Grade 4	Thursday 10 Feb. 11	09h00-9h45
Mathematics	4 and 5	Grade 4 and grade 5 respectively	Wednesday 9 Feb. 11	09h00-10h00
	6	Grade 7	Tuesday 8 Feb. 11	09h00-10h00
	9	Grade 10	Tuesday 8 Feb. 11	09h00-11h30
Languages	4 and 5	Grade 4 and grade 5 respectively	Friday 11 Feb. 11	09h00-10h00
	6	Grade 7	Thursday 10 Feb. 11	09h00-10h00
	9	Grade 10	Thursday 10 Feb. 11	09h00-11h00

- * Tests that have been set for a given grade level will actually be written by learners who will be in one grade higher at the beginning of 2011. So, grade 1 level tests will be written by grade 2 learners, grade 2 level tests by grade 3 learners, grade 3 level tests by grade 4 learners, grade 4 level tests by grade 5 learners, grade 5 level tests by grade 6 learners, grade 6 level tests by grade 7 learners and grade 9 level tests by grade 10 learners. Grade 1 learners who will be new from grade R will not sit for any test in 2011.



3. PROCEDURES, ROLES AND RESPONSIBILITIES:

In order to ensure that the assessments are conducted effectively the following procedures, roles and responsibilities listed below should be adhered to:

- 3.1 Districts will receive the tests directly from the DBE and will distribute these to all schools offering Grades 2 – 7 and Grade 10 in 2011.
- 3.2 These tests will be written by all learners who are in Grades 2-7.
- 3.3 Only schools sampled by the Human Science Research Council with Grade 10 will write Grade 9 tests.
- 3.4 Learners must complete the activities on the Question Paper provided.
- 3.5 Teachers are responsible for marking learners' work using the marking instruments provided.
- 3.6 Teachers are required to record marks using the supplied recording sheets.
- 3.7 School Management Teams (SMT) and District officials are required to moderate the tasks.
- 3.8 Districts and Head Office Curriculum Personnel are required to monitor the administration process
- 3.9 Schools must report to parents on the learner performance.
- 3.10 SMTs are to exercise strict examination measures whereby the principal is the chief invigilator.

4. VERIFICATION BY HSRC AND DBE

Schools must note that a verification process will be undertaken in all Provinces by both the HSRC and the DBE. Schools (selected by these two bodies) will be informed by the District not to mark the tests but to return the unmarked question papers to the District Office. These papers will then be marked and moderated by the HSCR and DBE. Principals will be informed once the names of schools are supplied to Head Office. It is essential therefore that all schools follow the time table and write the ANA.

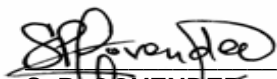
4. NOTE WELL

- All learners in all schools with Grades 2-7 are targeted.
- Only learners of Grade 10 from sampled schools are targeted

5. CONCLUSION:

It was noted during the 2010 June Common tests that there are schools in the Eastern Cape that do not implement policy or instructions given to them. Principals are reminded that the writing of ANA by all Grade 2 – 7 (and selected Grade 10) learners is a directive from the Minister of Basic Education and that the writing of ANA is not optional in any public school and Independent schools that receive a Government subsidy. The writing of these tests will be closely monitored and the rules and regulations that govern public examinations will apply.

The commitment and co-operation of all stakeholders in implementing the directives of this Provincial Assessment Instruction is both anticipated and appreciated.



S. P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT

