



ASSESSMENT & EXAMINATIONS

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ASSESSMENT INSTRUCTION 11 OF 2011

TO: **DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
DIRECTORS
DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
DEPUTY CHIEF EDUCATION SPECIALISTS
SENIOR EDUCATION SPECIALISTS
PRINCIPALS: ALL SCHOOLS OFFERING GRADE 12
TEACHER ORGANISATIONS/ UNIONS
SCHOOL GOVERNING BODIES**

DATE: 14 FEBRUARY 2011

**2011 NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATION
2008/ 2009/2010 FULL TIME AND PART TIME REPEATERS &
TRANSFERRED CANDIDATES**

A. BACKGROUND

1. The Directorate Assessment and Examinations strives to administer examinations with zero defect. This can only be achieved if the registration of all candidates is error-free.
2. This Assessment Instruction deals with the registration of candidates for the 2011 National Senior Certificate Examination. It outlines the learners who may be registered by a school or part-time Examination Centre.

B. LEARNERS WHO WILL BE REGISTERED FOR 2011 NSC EXAMINATION

1. 2010 Grade 11 learners will be registered as 2011 NSC Grade 12 candidates in the school in which they offered Grade 11. A preliminary schedule of entries of these candidates will be sent to schools for checking



and verification. Please note that no subject changes will be accepted, as the closing date for subject changes was 31 January 2011.

Queries in this regard may be directed to Ms. N Mbeleki, tel. 043-6047788 or email nomvuyo.mbeleki@edu.ecprov.gov.za.

2. The Eastern Cape Department of Education affords all learners, who did not meet the requirements for a certificate in the 2010 National Senior Certificate (NSC) examination, an opportunity to return to full-time study at a registered school. This is subject to space available at public schools. These learners have to present school-based assessment (SBA), orals and practical assessment tasks (PATS) again in 2011. Previous marks are not carried over. ***These are known as full-time Repeaters.*** (Annexure A)
3. There are a number of learners who passed the National Senior Certificate in 2008 or 2009 or 2010 and who wish to write one or more NSC subjects in 2011. ***These are known as part-time Repeaters.*** (Annexure B)
 - 3.1 Candidates who passed and wish to improve the **2008/2009/2010** NSC result and who have recorded SBA/Oral/PAT marks. This could be to improve the status of their qualification i.e. attain entrance to diploma or bachelors study or just to improve marks of one or more subjects offered in 2008 or 2009 or 2010. (Life Orientation not included).
4. There are learners who met the promotion requirements for Grade 11 in 2010 at another school or Province and who are seeking registration as 2011 NSC candidates. ***These are known as Transferred candidates.*** (Annexure C)

C. REGISTERING A PART-TIME CANDIDATE

In order to register as a part-time candidate for NSC in 2011, the candidate must meet the following requirements:

1. Candidates must be in possession of a 2008/2009/2010 NSC Statement of results issued by the National Department. This means that the candidate must have written the NSC examination in either 2008 or 2009 or 2010.
2. Candidates may only register for NCS subjects.
3. Candidates may register for one or more subjects.
4. SBA, Oral and PAT marks have a shelf-life of three years for 2008 and two years for 2009 and 2010 and will be carried over from 2008 or 2009 or 2010.
5. Candidates who changed a subject before 31 January and have not recorded SBA, ORAL or PAT marks must be registered at a full-time centre for tuition



in this subject and have written proof from the full-time tuition centre of this registration.

6. Part-time candidates registered for NCS subjects will write the examination in October 2011 and not in May/June 2011.

D. DOCUMENTATION REQUIRED TO REGISTER A REPEATER OR TRANSFERRED CANDIDATE

1. A South African ID book. This is compulsory and no candidate may access a District examination centre without it.
2. A part time registration form completed in full.
 - FULL TIME REPEATER GREEN
 - PART TIME REPEATER BLUE
 - TRANSFERRED LEARNER YELLOW
3. A copy of 2008/2009/2010 NSC Statement of Results.
4. A letter from the Principal of a registered school that will provide tuition, assess and moderate SBA, Oral and PAT marks for the subject where no recorded marks are available. This applies to a part-time repeater only.
5. Full contact details.
6. A transferred learner must produce an original report card for Grade 11 indicating all subjects offered and marks achieved. This report must have full and clear contact details of the institution that issued it.

E. REGISTRATION PROCESS – PART-TIME CANDIDATES

1. The candidate must register at the District Office closest to his/her home.
2. The District Office will assign an examination centre to the candidate.
3. The District Office will receive and verify all the above documentation before accepting the registration of the candidate. District to issue proof of registration.
4. The candidate must agree to present himself/herself at the District Office to sign all preliminary entry schedules and to collect an Admission Letter to the examination.

F. SUBMISSION BY SCHOOLS TO DISTRICTS:

1. Entry forms must be completed in full.
2. A copy of the ID and the 2008/2009/2010 NSC statement MUST be attached to a full time or part time repeater registration form. No registration forms will be accepted by the Provincial Office without these two attachments. (Annexure A & B)
3. A copy of the 2010 Grade 11 report (compulsory) and transfer card (where available) MUST be attached to a transferred learner registration form. No registration forms will be accepted by the Provincial Office without the attachments. (Annexure C). **Kindly note that a transferred learner is**



accepted at a school provisionally until the report card, transfer card and promotion schedule have been checked.

The validity of the documents of a transferred learner will be checked with the promotion schedule of an Eastern Cape school. If the learner is from another Province, the validity of the documents will be checked by officials in the relevant Province. **Principals are urged to inform parents of this process and to register these learners conditionally until notification of their registration in the 2011 NSC.**

4. The summary of total learners in Grade 12 must be completed. This should indicate learner numbers as at 12 March 2011 as per version of question paper required (English or Afrikaans). Annexure D.
5. The declaration form provided is also to be completed and submitted. Annexure E.
6. **Schools are urged to meet the deadline date as NO late entries will be accepted.**

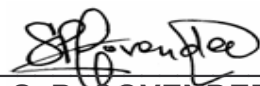
G. CLOSING DATES

1. Registration closes at District Offices on **Friday 11 March 2011**. No late entries will be accepted under any circumstances.
2. Registration forms supported by full verified documentation must be submitted to the District Co-Ordination Unit at the Provincial Office on or before **Friday 18 March 2011**.

H. CONCLUSION

Principals are asked to disseminate this information widely to ensure that the class of 2011 is able to access Higher Education Institutions and follow the career paths of their choice.

Your co-operation in this matter is appreciated.



S. P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT

