



ASSESSMENT & EXAMINATION

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ASSESSMENT INSTRUCTION 43 OF 2011

**TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF ALL SCHOOLS OFFERING GRADE 12
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

DATE: 05 AUGUST 2011

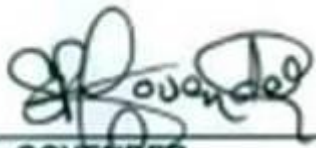
**PROCEDURES AND GUIDELINES FOR THE CONDUCT OF THE GRADE 12
FINAL PRACTICAL EXAMINATION IN DESIGN PAPER 2 AND VISUAL ARTS
PAPER 2 - NATIONAL SENIOR CERTIFICATE (NSC): NOVEMBER 2011**

1. The contents of this Assessment Instruction are as per National Department of Basic Education's Circular E9 of 2011 dated 01 August 2011.
2. The Department of Basic Education (DBE) wishes to draw attention to the procedures that should be adhered to during the conduct of the Final Practical Examination for Design and Visual Arts for the Grade 12 National Senior Certificate Examinations 2011

3. The 2011 National Senior Certificate (NSC) final Practical Examination question papers for Design Paper 2 and Visual Arts Paper 2 will consist of two sections namely: Section A: Source Book/Workbook: and Section B: The Artwork.
4. The Design and Visual Arts Practical Examination question papers are printed in colour.
5. The Practical Examination question papers were delivered to all schools offering Design and/or Visual Arts during the first week of the third school term to allow learners to access and research information needed for Section A of the question paper. Learners must sign a register upon receipt of the question paper.
6. Learners must complete sufficient research and collate all appropriate material for Section A of the examination question paper during term 3. Section A may be administered during teaching time or after hours.
7. Section A of the examination must be completed prior to the start of Section B of the practical examination.
8. Section B should be administered in the fourth term and must be completed by 28 October 2011.
9. Section B of the examination must be completed at the examination venue during the normal teaching time during the stipulated period, not after hours or on weekends. It is proposed that block sessions of 4 - 6 hours be arranged over a number of days until all learners have completed their Artwork. Internal arrangements must be made at each school to accommodate the technical procedures that specific Art disciplines may require e.g. Ceramic
10. Strict supervision must be exercised by the Design and/or Visual Arts teacher during the conduct of the examination.
11. Schools must appoint invigilators in addition to the Design and Visual Arts teacher to ensure that Section B is done at school and under strict controlled conditions.
12. Candidates may not be left on their own while working on Section B, neither are they allowed to take incomplete Artwork/Product home. All incomplete Artwork/Product must be kept at school until the next scheduled session.



13. Schools offering Design and/or Visual Arts are requested to submit the scheduled times for the conduct of Section B on or before 13 September 2011 to the District office. The district office then submits the scheduled times to the provincial office on or before 17 September 2011. Refer to ANNEXURE A for the template to be used.
14. The Department of Basic Education (DBE) together with the Provincial Education Department (PED) will be monitoring the conduct of these practical examinations.
15. Principals are to ensure that this information is provided to all Design and/or Visual Arts teachers and learners as urgently as possible.
16. The co-operation of all education stakeholders in the process is both anticipated and appreciated.



S.P. GOVENDER
CHIEF DIRECTOR CURRICULUM MANAGEMENT

