



Province of the  
**EASTERN CAPE**  
DEPARTMENT OF EDUCATION

Assessment and Examinations Directorate \*  
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REPUBLIC OF SOUTH AFRICA \* Website: www.ecprov.gov.za \*

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**ASSESSMENT INSTRUCTION 44 of 2011**

**TO: DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS  
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS  
CHIEF EDUCATION SPECIALISTS  
EDUCATION DEVELOPMENT OFFICERS  
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS  
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS  
(GRADE 12)  
TEACHER UNIONS / ORGANISATIONS  
SCHOOL GOVERNING BODIES**

**DATE: 16 AUGUST 2011**

**2011 MAY/JUNE SENIOR CERTIFICATE (SC) AND ABET L4 EXAMINATIONS  
RE-MARKING, RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS**

1. Candidates who wish to have their scripts for 2011 Senior Certificate (SC) and ABET L4 Examination re-marked, re-checked or viewed should complete the attached application form and submit it to the **District Office – Examinations Section by 2 September 2011.**

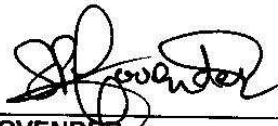
2. A script may only be viewed if it has been re-marked or re-checked.

3. The following fees will apply:

RE-MARKING	R70 per subject
RE-CHECKING	R12 per subject
VIEWING	R150 per subject

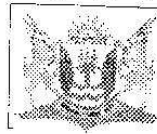
4. **One application form** per candidate must be completed. All subjects to be re-marked, re-checked or viewed must be indicated on this one application form.

5. Payment of the fee must be made to the payment section of the **District Office** where application is made and a receipt must be obtained from the District Office.
6. The **ORIGINAL RECEIPT** should be attached to the application form.
7. Applicants must keep a copy of the receipt safely at all times.
8. **UNDER NO CIRCUMSTANCES SHALL POSTAL ORDERS, CHEQUES OR CASH PAYMENTS BE ACCEPTED AT THE PROVINCIAL OFFICE. ONLY APPLICATIONS WITH ORIGINAL RECEIPTS SHALL BE ACCEPTED.**
9. If, as a result of the re-marking, re-checking or the viewing process there is an improvement in the result for a subject, the relevant fee will be refunded.
10. This will be done on receipt of a written request sent directly to the District Office where the application was made and a receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
11. All application forms and payments must go through the District Office. No application form will be accepted from a candidate, or any person or official, at the Provincial Office.
12. District Officials are expected to control the flow of this process, capture the applications and to **submit to Provincial Office District Coordination Unit on or before 9 September 2011. Late applications will not be considered.**
13. District Officials are expected to adhere strictly to the above instructions and observe closing date set out in this Assessment Instruction.



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**S.P. GOVENDER**  
**CHIEF DIRECTOR: CURRICULUM MANAGEMENT**



**2011 MAY/JUNE SENIOR CERTIFICATE (NATED 550) EXAMINATIONS**

**APPLICATION FORM: RE-MARKING OF SUBJECTS / RE-CHECKING OF MARKS**

**1. RE-CHECKING OF MARKS OR RE-MARKING OF SCRIPTS (only one activity may be selected)**

2011 May/June Senior Certificate Examination candidates who wish to have scripts re-checked must submit the application form and fee of R12.00 per subject at the District Office ON/BEFORE 2 September 2011. No late applications will be considered by the District Offices after this date.

2011 May/June Senior Certificate Examination candidates who wish to have scripts re-marked must submit the application form and fee of R70.00 per subject at the District Office ON/BEFORE 2 September 2011. No late applications will be considered by the District Offices after this date.

**2. SUBMISSION OF ALL APPLICATIONS AND ENQUIRIES:**

THE CLOSING DATE FOR APPLICATIONS IS 2 September 2011 AT 16:00 AND NO LATE APPLICATIONS WILL BE ACCEPTED.

Application forms can be handed in at:

*All forms to be handed in at District Offices who in turn will capture and submit them to Head Office in King William's Town by the 9 September 2011.*

**3. CANDIDATE'S PERSONAL INFORMATION:**

Surname

First Names

Identity Number  Date Of Birth  D D M M Y Y Y Y

Exam Number

School and Centre No.

Postal Address of Candidate

Postal Code  Telephone Number

SUBJECT CODES	NAME OF SUBJECT	SELECT WITH X	
		RE-MARK	RE-CHECK

SIGNATURE OF CANDIDATE \_\_\_\_\_

DATE \_\_\_\_\_



**2011 MAY/JUNE SENIOR CERTIFICATE (NATED 550) EXAMINATIONS**  
**APPLICATION FORM: RE-MARKING OF SUBJECTS / RE-CHECKING OF MARKS**

**1. RE-CHECKING OF MARKS OR RE-MARKING OF SCRIPTS (only one activity may be selected)**

2011 May/June Senior Certificate Examination candidates who wish to have scripts re-checked must submit the application form and fee of R12.00 per subject at the District Office ON/BEFORE 2 September 2011. No late applications will be considered by the District Offices after this date.

2011 May/June Senior Certificate Examination candidates who wish to have scripts re-marked must submit the application form and fee of R70.00 per subject at the District Office ON/BEFORE 2 September 2011. No late applications will be considered by the District Offices after this date.

**2. SUBMISSION OF ALL APPLICATIONS AND ENQUIRIES:**

THE CLOSING DATE FOR APPLICATIONS IS 2 September 2011 AT 16:00 AND NO LATE APPLICATIONS WILL BE ACCEPTED.

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Postal Address of Candidate

Postal Code  Telephone Number

SUBJECT CODES	NAME OF SUBJECT	SELECT WITH X	
		RE-MARK	RE-CHECK

\_\_\_\_\_  
SIGNATURE OF CANDIDATE

\_\_\_\_\_  
DATE