



Province of the  
**EASTERN CAPE**  
DEPARTMENT OF EDUCATION

Assessment and Examinations Directorate \* P.O. Box 4571 King Williamstown \* 5600 \*  
REPUBLIC OF SOUTH AFRICA \* REFERENCE: 13/P  
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### **ASSESSMENT INSTRUCTION 19 of 2009**

**TO: DEPUTY DIRECTORS-GENERAL  
CHIEF DIRECTORS  
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS  
CHIEF EDUCATION SPECIALISTS  
EDUCATION DEVELOPMENT OFFICERS  
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS  
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS  
(GRADES 10 - 12)  
TEACHER UNIONS/TEACHER ORGANISATIONS  
SCHOOL GOVERNING BODIES**

**DATE: 2 MARCH 2009**

<p><b>NATIONAL SENIOR CERTIFICATE (NSC) SUBMISSION OF TERM MARKS –GRADE 12</b></p>
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1. Assessment and Examinations Directorate will embark on an analysis of March, June and September marks for Grade 12 to provide feedback for teaching, learning and assessment.
2. The analysis will provide data on the performance of Grade 12 schools in all subjects as well as overall performance.
3. Quarterly feedback will enable schools to forecast year end results and put remediation measures in place where required.
4. Where poor performance is noted, intervention strategies can be planned.
5. Schools are required to fill in the attached summary sheets (Annexures A & B) and hand them to District Examinations Section no later than the following dates:
  - Term 1 – **Friday 17 April 2009**
  - Term 2 – **Friday 24 July 2009**
  - Term 3 – **Friday 09 October 2009**

6. District Examinations are to submit Annexure A & B for every school with NSC candidates to the Provincial Office no later than the following dates:

- Term 1 – **Friday 24 April 2009**
- Term 2 – **Friday 31 July 2009**
- Term 3 – **Friday 16 October 2009**

7. **GENERAL INFORMATION**

- All schools shall submit marks for learners in Grade 12. There will be no exception.
- Marks will be submitted on the attached summary sheet (Annexure A).
- A summary of School Performance will be submitted on Annexure B. Refer to ANNEXURE C for a summary of ADMISSION REQUIREMENTS TO HEI.
- Schools will not be reminded and the dates for submission of the schedules must be adhered to.
- Schools that fail to submit marks according to deadlines will be deemed not to have prepared any marks and will be dealt with accordingly.
- Schools that experience a problem with deadline dates must write to the District Director and explain the problem and state the date on which marks will be submitted.
- Relevant District Officials are expected to exercise oversight of submission of marks.
- Districts are to submit marks recorded on Annexures A & B to the Provincial Office according to deadlines.
- Further enquiries may be directed to: Mrs P.T.Salavu, Assessment and Examinations Directorate on telephone no. 043 6047798 or e-mail [pinda.salavu@edu.ecprov.gov.za](mailto:pinda.salavu@edu.ecprov.gov.za)

Principals are required to bring the contents of this Assessment Instruction to the attention of all staff and to meet the deadlines given herein.

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**S.P GOVENDER**  
**CHIEF DIRECTOR: CURRICULUM MANAGEMENT**

ANNEXURE A

**ANALYSIS OF RESULTS FOR 2009: MARCH          JUNE          SEPTEMBER          (DELETE INAPPLICABLE)**

**NAME OF SCHOOL :**

**NAME OF DISTRICT:**

NAME OF SUBJECT	NO LEARNERS	NO PASSED	NO FAILED	% PASSED	% FAILED		LEVEL 7 80%-100%	LEVEL 6 70%-79%	LEVEL 5 60%-69%	LEVEL 4 50%-59%	LEVEL 3 40%-49%	LEVEL 2 30%-39%	LEVEL 1 0%-29%
HOME LANGUAGE													
1 <sup>ST</sup> ADDITIONAL LANGUAGE													
MATHEMATICS													
MATHEMATICAL LITERACY													
LIFE ORIENTATION													

**DECLARATION BY PRINCIPAL**

I, \_\_\_\_\_ (name) declare the results to be a genuine reflection of the work this quarter. All marks have been moderated.

\_\_\_\_\_ Signature

\_\_\_\_\_ Date

Use extra forms if necessary

SCHOOL STAMP

ANNEXURE B

**SUMMARY SHEET FOR SCHOOL PERFORMANCE 2009: MARCH      JUNE      SEPTEMBER**

**(DELETE INAPPLICABLE)**

**NAME OF SCHOOL:**

**NAME OF DISTRICT:**

**CENTRE**

**NUMBER :**

TOTAL NUMBER OF LEARNERS IN GRADE 12	
TOTAL NUMBER WHO WROTE THE EXAM	
TOTAL NUMBER WHO PASSED THE EXAM	
TOTAL NUMBER WHO FAILED THE EXAM	
% PASSED THE EXAM	
% FAILED THE EXAM	
TOTAL NUMBER OBTAINED BACHELORS DEGREE	
TOTAL NUMBER OBTAINED DIPLOMA	
TOTAL NUMBER OBTAINED HIGHER CERTIFICATE	

**DECLARATION BY THE PRINCIPAL.**

I \_\_\_\_\_ (name) declare the results to be a genuine reflection of the performance this quarter. School performance has been moderated.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

SCHOOL STAMP

1. **HIGHER EDUCATION ADMISSION REQUIREMENTS**

The set of designated subjects listed below only apply to a Bachelors Degree and not for a Diploma or Higher Certificate Admission.

1.1. **BACHELORS DEGREE**

The candidate must have at least 4 subjects from the list below.

Admission to HEI is dependant on these subjects for which a minimum of 50% in each has been attained.

- Accounting
- Agricultural Science
- Business Studies
- Dramatic Arts
- Economics
- Engineering Graphics and Design
- Geography
- History
- Consumer Studies
- Information Technology
- Languages
- Life Sciences
- Mathematics
- Mathematical Literacy
- Music
- Physical Sciences
- Religion Studies
- Visual Arts

1.2 . **DIPLOMA**

1.2.1 Seven recognized NSC subjects must be offered.

1.2.2 Six NSC subjects passed with 40% & 30% as follows

40% in one of the Official Home Language

40% in 3 subjects

30% in 3 subjects (including the LOLT of the HEI at 1<sup>st</sup> Additional level (English/Afrikaans)

1.2.3 If <30% in the seventh subject, successful completion of SBA is necessary.

1.2.4 An immigrant can offer one official language for the NSC,( which would preferably be English Home Language) but English 1<sup>st</sup> Additional language would also have to be accepted if passed with 30% as meeting the language requirements. (Therefore – if the immigrant candidate does not offer a Home language and achieves 30% in English 1st Additional language the candidate can be awarded admission to a Diploma)

1.3 . **HIGHER CERTIFICATE-**

1.3.1 Seven recognized NSC subjects offered. (Do not have to be listed above).

1.3.2 Six NSC Subjects passed with 40% & 30% as follows

40% in one official Home language

40% in 2 subjects

30% in 3 subjects (including the LOLT of the HEI at 1<sup>st</sup> Additional level (English/Afrikaans)

1.3.3 If < 30 in the seventh subject successful completion of SBA is necessary.

1.3.4 Immigrant requirements (See 1.2.4. above)

