



ASSESSMENT INSTRUCTION 39 of 2008

TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
DEPUTY-CHIEF EDUCATION SPECIALISTS AND SENIOR
EDUCATION SPECIALISTS
PRINCIPALS OF SCHOOLS WITH GRADES 9 TO 12
TEACHER ORGANISATIONS

DATE: 18 NOVEMBER 2008

<p align="center">REGISTRATION OF NEW EXAMINATION CENTRES FOR GRADES 9 TO 12 IN 2009.</p>
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1. In accordance with the *Regulations pertaining to the Conduct, Administration and Management of Assessment of the National Senior Certificate*, all schools intending to offer examinations in Grades 10, 11 and 12 must register in the year preceding these examinations.
2. The Department of Education in the Eastern Cape also requires all schools that have registered learners in Grade 9 to obtain an examination centre registration number. This facilitates the supply of the CTA, Sections A & B.
3. The required centre registration forms are attached. The relevant form should be completed by any school with learners in Grade 9, 10, 11 and 12 that are not registered as examination centres.
4. This form is to be returned to the District Office by **Friday 5 December 2008**. The District will complete the form as required and return to Head Office by **Friday 12 December 2008**.
5. Schools that are not registered as examination centres will not be supplied with examination material. Kindly give this matter your urgent attention.
6. This registration process applies to new schools only and not to schools that registered in 2008.

S. P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT