

Assessment and Examinations Directorate

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ASSESSMENT INSTRUCTION 50 OF 2012

**TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF ALL SCHOOLS OFFERING GRADE 12
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

DATE: 06 SEPTEMBER 2012

**SENIOR CERTIFICATE EXAMINATION (NATED 550)
MANAGEMENT OF THE 2013 SENIOR CERTIFICATE EXAMINATION**

1. BACKGROUND

- 1.1 Circular E14 of 2012 has been received from the Department of Basic Education with reference to the management of the 2013 Senior Certificate Examination.
- 1.2 This Assessment Instruction is based on Circular E14 and outlines the procedure that will be followed in registering candidates for this examination.
- 1.3 The high number of technical errors and serious acts of misconduct in the Senior Certificate examination must be reduced and any other

additional measures that will improve the conduct and administration of the 2013 Senior Certificate examination will be implemented.

- 1.4 All District offices, schools and service providers to Senior Certificate candidates are requested to ensure that the following critical decisions are implemented with regard to the 2013 Senior Certificate examination.

2. REGISTRATION OF CANDIDATES

- 2.1 The special dispensation for the admission of adult learners, i.e. learners 21 years or older to write the Senior Certificate examination in May/June 2012 published as Government Notice No 539 in Government Gazette No. 34401 of 28 June 2011, was a once-off concession for 2012 only and will not apply in the May/June 2013 Senior Certificate examination.
- 2.2 The 2013 and 2014 Senior Certificate examinations will be limited to the following candidates:
- 2.2.1 Unsuccessful candidates in the Senior Certificate examination of 2007;
 - 2.2.2 Part-time candidates who had previously enrolled for the Senior Certificate;
 - 2.2.3 Candidates who have passed Grade 11 in previous years;
 - 2.2.4 Other special cases where the Head of Department may use his discretionary powers to allow such candidates admission to the May/June Senior Certificate examination.
- 2.3 All candidates are to be reminded that they will be expected to complete and attain the Senior Certificate qualification by May/June 2014 as this will be **the last** Senior Certificate examination and **no further extension thereof will take place.**
- 2.4 The closing date for the two remaining Senior Certificate examinations is 25 September of the year prior to the examination. For the 2013 Senior Certificate examination **the closing date for registration is 31 October 2012.**

- 2.5 Preliminary schedules of entries will be available for inspection by candidates on 16 and 17 March 2013 at District Offices. This process is an important activity which aims to give all candidates an opportunity to verify their registration so that there will be no changes to the registration post this process.
- 2.6 Non-registered candidates will not be allowed to write the 2013 Senior Certificate examination.

3. REGISTRATION FORM (ANNEXURE 1)

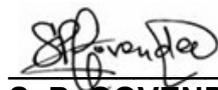
- 3.1 The candidates are to complete the attached registration form.
- 3.2 District Offices are to ensure that these candidates qualify to register in terms of 2.2 above.
- 3.3 A certified copy of a statement of results is required as proof of previous attempts at acquiring a Senior Certificate. The examination number is a mandatory field on the registration form. (2.2.1/2.2.2)
- 3.4 Certified proof of having passed Grade 11 is required. This will be verified and the candidate must be informed that the registration will only be confirmed once the verification is done. (2.2.3)
- 3.5 No registration for 6 subjects will be considered. The object of this examination is to complete the Senior Certificate qualification by building on the credits already attained.
- 3.6 The provision of a cell phone number is mandatory. It is envisaged that the Department of Basic Education will communicate with candidates by SMS from time to time.

4. QUERIES.

For any enquiries please contact Dr A Thobedi at tel. 012 357 3572, or e-mail thobedi.a@dbe.gov.za

5. CONCLUSION

Principals are to ensure that this information is given to the learners and teachers as soon as possible with the request that the information be disseminated in the community. All education stakeholders are urged to advocate the contents of this Assessment Instruction as widely as possible.



S. P. GOVENDER
(A) DEPUTY DIRECTOR-GENERAL: TLS