



Province of the
EASTERN CAPE
EDUCATION

INTERMEDIATE PHASE

GRADE 6

NOVEMBER 2014

ENGLISH HOME LANGUAGE P3 MEMORANDUM

MARKS: 30

This memorandum consists of 2 pages.

RUBRIC – ESSAY

SECTION A	5	3 – 4	1 – 2
Relevant specific details	The learner succeeded in proving relevant details.	The learner provided details that were satisfactory.	The learner was unable to provide details were relevant to the topic.
Grammar (tense, spelling and sentence construction)	5	3 – 4	1 – 2
	The learner has executed him/herself exceptionally well.	The learner has executed him/herself satisfactory.	The learner was unable to execute him/herself well.
	5	3 – 4	1 – 2
Uses relevant vocabulary	Vocabulary is of a high standard.	Vocabulary is of an average standard.	Vocabulary is below the required standard.
Punctuation: Capital letters, commas and full stops.	5	3 – 4	1 – 2
	Very few errors were made by the learner.	Not too many errors were made by the learner.	Many errors in punctuation and spelling.

TOTAL SECTION A: 20**RUBRIC – LETTER**

SECTION B	5	4	3	2	1
Content	All necessary rules of format are applied including address, salutation and conclusion. Content is good.	Rules of format applied and text adequately coherent in content.	Basic requirements of format are met and text adequately coherent in content.	Basic but flawed format and text moderately coherent in content.	In correct format and text is not well presented incoherent in content.
Grammar	5	4	3	2	1
	Text is virtually error-free.	Text has few errors.	Several errors in the text.	Several errors in the text.	Text is error-ridden

TOTAL SECTION B: 10
GRAND TOTAL: 30

