

## **GENERAL EDUCATION AND TRAINING CERTIFICATE**

## **NQF LEVEL 1**

## **ABET LEVEL 4 SITE-BASED ASSESSMENT**

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| **LEARNING AREA** | **:** | **INFORMATION COMMUNICATION TECHNOLOGY** |
| **CODE** | **:** | **INCT4** |
| **TOOL** | **:** | **TEST** |
| **TIME** | **:** | **2,5 HOURS** |
| **MARKS** | **:** | **50** |

**This assessment tool consists of 6 pages.**

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| **MARKING TOOL/ MARKING CHECKLIST** |  |  |

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| **SURNAME AND INITIALS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |  |

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| **CENTRE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |  |

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| **SATELLITE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |  |

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| **SECTION A** |  |  |

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| **QUESTION 1** | **MARKS** | **ACHIEVED** |
| **TOTAL** | **20** |  |

**QUESTION 1**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1.1 | 1.1.1 | C🗸 |  |  |
|  | 1.1.2 | B✓ |  |  |
|  | 1.1.3 | D✓ |  |  |
|  | 1.1.4 | D✓ |  |  |
|  | 1.1.5 | A✓ |  |  |
|  | 1.1.6 | C✓ |  |  |
|  | 1.1.7 | C✓ |  |  |
|  | 1.1.8 | D✓ |  |  |
|  | 1.1.9 | B✓ |  |  |
|  | 1.1.10 | B🗸  (10 × 1) |  | (10) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1.2 | 1.2.1 | D✓ |  |  |
|  | 1.2.2 | F✓ |  |  |
|  | 1.2.3 | I✓ |  |  |
|  | 1.2.4 | A✓ |  |  |
|  | 1.2.5 | H✓ |  |  |
|  | 1.2.6 | B✓ |  |  |
|  | 1.2.7 | J✓ |  |  |
|  | 1.2.8 | E✓ |  |  |
|  | 1.2.9 | C✓ |  |  |
|  | 1.2.10 | G✓  (10 × 1) |  | (10)  **[20]** |

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| **TOTAL SECTION A:** |  | **20** |

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| **SECTION B** |  |  |

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| **QUESTION 2** |  |  |

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| **QUESTION** | **TICKS** | **MANIPULATION** | **MARKS** | **ACHIEVED** |
| 2.1 | 🗸  🗸 | Document typed In Ms Word | 3 marks for typing the whole document  3 marks for accuracy, spacing, punctuation  (Do not penalise more than once.) |  |
| 2.2 |  | Font Arial is applied | 1 |  |
| 2.3 | 🗸🗸 | Bold and  caps applied | 1  1 |  |
| 2.4 | 🗸🗸🗸 | Apply text effect purple, Algerian size 12 | 3 |  |
| 2.5 | 🗸 | Venue highlighted in red colour | 1 |  |
| 2.6 | 🗸 | 1.5 line spacing is applied | 1 |  |
| 2.7 | 🗸 | Document saved as QUESTION2 | 1 |  |
| **TOTAL** |  |  | **[15]** |  |

4

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| To: AET Level 1-4 Educators  From: Centre Governing Body  **TOPIC: INVITATION TO A SPECIAL MEETING**  **You are hereby invited to a special meeting to discuss the migration of Adult Education from Basic Education to Higher Education.**  Venue: Gaerobe PALC  Date: 2 November 2015  Time: 9:00–10:30  Your attendance is crucial as this will determine your future in the AET sector  Yours faithfully  Mogari S.G.  (Chairperson) |

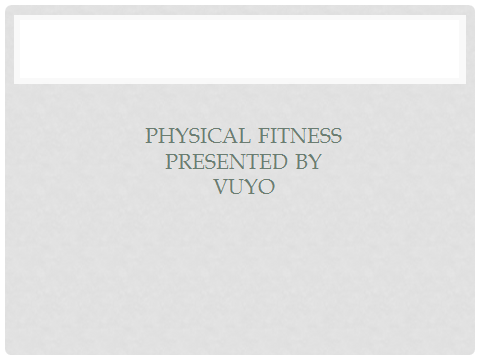
|  |  |  |
| --- | --- | --- |
| **TOTAL SECTION B:** |  | **15** |

**SECTION C**

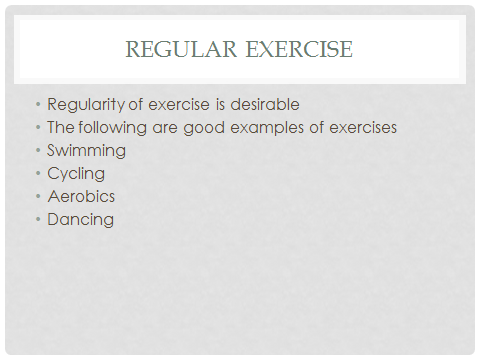
**QUESTION 3**

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| **QUESTION** | **TICKS** | **ASSESSMENT CRITERIA** | **MARKS** | **ACHIEVED** |
| 3.1 | 🗸🗸🗸🗸🗸  🗸🗸🗸🗸🗸 | Creating five slides | 5 marks for creating 5 slides  5 marks for typing in each slide |  |
| 3.2 | 🗸🗸 | Designs applied in slide 5 | 2 |  |
| 3.3 | 🗸🗸 | Animation and dot bullets applied | 2 |  |
| 3.4 | 🗸 | Presentation saved as QUESTION3 | 1 |  |
| **TOTAL** |  |  | **[15]** |  |

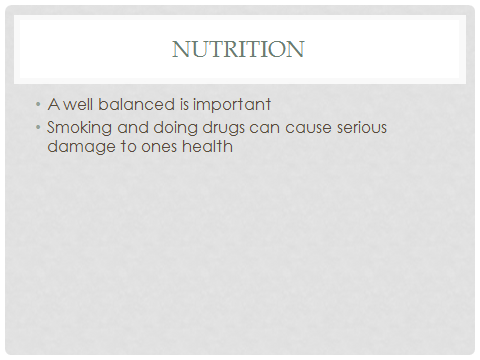
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* Well-balanced nutrition is important
* Smoking and using drugs can cause serious damage to one’s health

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| **TOTAL SECTION C:** |  | **15** |

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| **GRAND TOTAL:** |  | **50** |