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**ASSESSMENT & EXAMINATIONS**

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**MEMORANDUM**

**TO: DISTRICT DIRECTORS  
CES: CURRICULUM MANAGEMENT  
DCES: ASSESSMENT & EXAMINATIONS  
SUBJECT ADVISORS  
PRINCIPALS OF GRADE 3 SCHOOLS**

**FROM: ACTING DIRECTOR: ASSESSMENT & EXAMINATIONS**

**DATE: 24 NOVEMBER 2016**

**SUBJECT: GRADE 3 PROVINCIAL COMMON TEST: HOME LANGUAGE (HL) AND  
FIRST ADDITIONAL LANGUAGE (FAL): NON-CONFORMITY**

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This communication serves to inform you of the non-conformity as contained in the Provincial Common Test Papers for Languages in Grade 3.

1. The administration of the Common Test for purposes of progression is in conflict with the Assessment Policy.  
Assessment Policy for Foundation Phase
  - a. Reference National Protocol for Assessment: Chapter 3 page 5 point 6 paragraph 2 refers ... *100% SBA Component and no end-of-year examination.*
  - b. Reference Programme and Promotion Requirements: Chapter 3 page 6 point 8 paragraph 1 refers ... *Learners will be assessed internally according to the requirements specified in the policy document National Protocol of Assessment Grades R-12 and the Curriculum and Assessment Policy Statements of the required subject as contemplated in paragraph 6.*
2. The Provincial Common Tests for HL and FAL do not align with the Term 4 prescripts for FATS.  
Reference: Assessment Instruction 16/2016 refers ... *Common Test will replace the written aspects of the second FAT which are the Phonic, Writing and Handwriting Components of the prescribed FATS.*
3. Errors on the question papers and the memoranda for HL and FAL. Please note that this has implications for the item-by-item analysis and the templates that have been distributed.



*Isimvo eliqambileyo!*

## RECOMMENDATION/INTERVENTION

1. Schools must use their own assessments for the Formal Assessment Tasks for Term 4.
2. Schools must write and mark the Provincial Common Tests.
3. Schools must record the Provincial Common Test Results for HL and Mathematics in the Provincial Test Column provided on SASAMS where these marks will not influence the progression mark of learners.
4. Schools must add a column for FAL Provincial Test on SASAMS in order to capture the marks of the Provincial Test. These marks will not influence the progression mark of learners.
5. Schools must change the Provincial Common Test Total Mark from 30 to 40 on SASAMS for HL.
6. Schools must change the Provincial Common Test Mark for FAL English from 30 to 28. Afrikaans FAL Provincial Common Test Total Mark remains 30.

Yours in Quality Education

  
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PP N. LEHLAKANE  
(A)DIRECTOR: ASSESSMENT & EXAMINATIONS

24/11/2016  
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DATE