INTERMEDIATE PHASE

GRADE 6

NOVEMBER 2017

ENGLISH FIRST ADDITIONAL LANGUAGE P3
MARKING GUIDELINES

MARKS: 30

This marking guideline consists of 4 pages.

QUESTION 1: ESSAY

Indicate marks per section on learner's script:
Format = 5
Language, Grammar, Spelling, Punctuation Marks = 6
Content = 4
TOTAL = 15

CRITERIA	MARK ALLOCATION	MAXIMUM MARK
It must at first glance give the impression of an essay		
FORMAT		
Complete adherence to format. Has four to five paragraphs each with 4–5 sentences.	4–5	
Good adherence to format. At least two to three complete sentences per paragraph each with 2–3 sentences.	2–3	5
Partial adherence to format. Has at least one paragraph with one sentence.	1	
No adherence to format. No paragraph (s).	0	
LANGUAGE STRUCTURE **At least one full paragraph of five sentences must be written before any marks for language use may be allocated.**		
Correct sentence construction. (Clear distinction between Subject, verb and object)	0–3 sentences = 0 marks 4–5 sentences= 1 mark 6–10 sentences = 2 marks	
Correct punctuation	0–3 mistakes = 2 marks 4–5 mistakes = 1 mark 6–10 mistakes = 0 marks	6
Correct Spelling.	0–3 mistakes = 2 marks 4–5 mistakes = 1 mark 6–10 mistakes = 0 marks	
CONTENT: **In order to allocate any marks in this section at least one suitable paragraph with five sentences must have been written.**		
Title		
Title/ heading correlates with given topic and essay content.	1	
No correlation between title and content.	0	
Adherence to topic and logical sequence.		4
Whole essay adheres to given topic.	1–2	
Events described in a logical sequence of events.	1	
Non-adherence to topic and no logical sequence of events.	0	

QUESTION 2:1 LETTER

CRITERIA	MARK ALLOCATION	MAXIMUM MARK
It must at first glance give the impression of a letter.		
FORMAT		
• Complete address in the correct position with postal code	2	
• Correct date	1	5
• Salutation in correct position without punctuation	1	
• Closing/conclusion without punctuation	1	
LANGUAGE STRUCTURE **At least one full paragraph of five sentences must be written before any marks for language use may be allocated.**		
Correct sentence construction. (Clear distinction between Subject, verb and object)	0–3 sentences = 0 marks 4–5 sentences= 1 mark 6–10 sentences = 2 marks	
Correct punctuation.	0–3 mistakes = 2 marks 4–5 mistakes = 1 mark 6–10 mistakes = 0 marks	6
Correct spelling.	0–3 mistakes = 2 marks 4–5 mistakes = 1 mark 6–10 mistakes = 0 marks	
CONTENT: **In order to allocate any marks in this section, at least one suitable paragraph with five sentences must have been written**		
Adherence to topic and logical sequence.		
Whole letter adheres to given topic. Events described in a logical sequence of events.	3–4	
Topic addressed, but with some deviation. Not all sentences in logical sequence.	1–2	4
Non-adherence to topic and no logical sequence of events.	0	

Please turn over

QUESTION 2.2: POSTER

CRITERIA	MARK ALLOCATION	MAXIMUM MARK
It must at first glance give the impression of poster.		6
FORMAT		
• Correct format; different shapes and sizes of letters	2	
• Clear picture; easy to see; tells or say something	2	
• Picture must go well with words	1	
• Picture must have bright and interesting colours	1	
LANGUAGE STRUCTURE **At least there must be some information before any marks for language use may be allocated.**		
Correct main heading. (Clear smaller heading easy to read; Use of bullets for each sentence. Starts with a verb.)	0-1 sentences = 0 marks 2-3 sentences= 1 mark 4-6 sentences = 2 marks	4
Correct punctuation.	0-4 mistakes = 1 marks 5-8 mistakes = 0 mark	
Correct spelling.	0-4 mistakes = 1 marks 5-8 mistakes = 0 mark	
CONTENT: **In order to allocate any marks in this section, the poster must at least include relevant information**		
Adherence to topic and logical sequence.		5
Adheres to given topic. The language must be interesting. Events described in a logical sequence of events.	4–5	
Adheres to topic, but with some deviation. Not all sentences in logical sequence.	1–3	
Non-adherence to topic and poster. They both don't relate.	0	