

EXAMINATION & ASSESSMENT CHIEF DIRECTORATEZwelitsha, Private Bag 4571, King William's Town, 5600 **REPUBLIC OF SOUTH AFRICA, Website:** www.ecdoe.gov.za

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Ref. No.

13/P

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MEMORANDUM

TO:

CHIEF DIRECTORS

HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS

CHIEF EDUCATION SPECIALISTS

DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS

DEPUTY DIRECTORS

TEACHER UNIONS / ORGANISATIONS

DATE:

06 AUGUST 2019

RE-MARKING, RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS: 2019 MAY/JUNE SENIOR CERTIFICATION (SC AMENDED); NATIONAL SENOIR CERTICATE (NSC) AND ADULT EDUCATION AND TRAINING (AET) L4

- Candidates who wish to have their scripts for 2019 May/June Senior Certificate (Amended) / National Senior Certificate (NSC) Examinations and AET L4 re-marked, re-checked or viewed should complete the attached application form and submit it to the <u>District Office</u> not later than <u>16 August 2019</u>. (ANNEXURES A & B).
- 2. A script may only be viewed if it has been remarked or rechecked.
- 3. Viewing can be done 7 days after release of re-mark or re-check results.
- 4. The following fees will apply:

RE-CHECKING	R27 per subject
RE-MARKING	R112 per subject
VIEWING	R219 per subject

- 5. <u>One application form</u> per candidate must be completed. All subjects to be re-marked, re-checked or viewed must be indicated on one application form only.
- 6. Payment of the fee must be made to the payment section of the District Office.
- 7. The **ORIGINAL RECEIPT** should be attached to the application form.



- 8. Applicants must keep a copy of the receipt in case of queries.
- 9. NO POSTAL ORDERS/CHEQUES OR CASH ARE ACCEPTED AT THE PROVINCIAL OFFICE UNDER ANY CIRCUMSTANCES.
- If, as a result of the re-marking, re-checking or viewing process there is an improvement in the result for a subject / learning area, the relevant fee will be refunded. This will be done on receipt of a written request sent directly to the District Office where the application was made, and receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
- 11. All application forms and payments must go through the District Office. No application form will be accepted from a candidate or any person or official at the Provincial Office.
- 12. Capturing of application forms for re-mark, re-check and viewing will be done by Districts. All applications must be captured by 21 August 2019 by 16H00.
- 13. District Officials are expected to adhere strictly to the above instructions and closing date set out in this Memorandum.
- 14. The co-operation of all stakeholders in the process is appreciated.

Yours in Education

MR V.A. JOSEPH

DIRECTOR: EXAMINATIONS AND ASSESSMENT

06-08-2019

DATE



ANNEXURE A

Memorandum on re-mark, re-check and viewing of June 2019 SC(A) / NSC scripts

APPLICATION FORM: RE-MARKING/RECHECKING AND VIEWING OF SCRIPTS 2019 MAY/JUNE SENIOR CERTIFICATE (AMENDED) / NATIONAL SENIOR CERTICATE (NSC)

- 1. RE-MARKING OF SCRIPTS/RECHECKING OF MARKS (only one activity may be selected).
 - 1.1 2019 MAY/JUNE SENIOR CERTIFICATE / NSC Examination candidates who wish to have scripts re-marked must submit the application form and fee of R112 per subject at the District Office on/before 16 August 2019. No late applications will be considered by the District Offices after this date.
 - 1.2 2019 MAY/JUNE SENIOR CERTIFICATE / NSC Examination candidates who wish to have marks re-checked must submit the application form and fee of R27 per subject at the District Office on/before 16 August 2019. No late applications will be considered by the District Offices after this date.
 - 1.3 2019 MAY/JUNE SENIOR CERTIFICATE / NSC Examination candidates who wish to have scripts viewed must submit the application form and fee of R219 per subject at the District Office on/before 16 August 2019. No late applications will be considered by the District Offices after this date.
- 2. SUBMISSION OF ALL APPLICATIONS AND ENQUIRIES:
 - Application forms are to be submitted at the District Offices not later than the closing date. All enquiries on re-marking/re-checking should be made at the District Office. NO LATE APPLICATIONS WILL BE ACCEPTED.
- 3. District Offices should capture all the applications on/before 21 August 2019 by 16H00.

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ANNEXURE B

Memorandum on re-mark, re-check and viewing of June 2019 AET L4 scripts

APPLICATION FORM: RE-MARKING / RECHECKING AND VIEWING OF SCRIPTS FOR 2019 MAY/JUNE AET L4 EXAMINATIONS

- 1. RE-MARKING OF SCRIPTS/RECHECKING OF MARKS (only one activity may be selected).
 - 1.1 2019 MAY/JUNE AET L4 Examination candidates who wish to have scripts re-marked must submit the application form and fee of R112 per subject at the District Office on/before 16 August 2019. No late applications will be considered by the District Offices after this
 - 1.2 2019 MAY/JUNE AET L4 Examination candidates who wish to have marks re-checked must submit the application form and fee of R27 per subject at the District Office on/before 16 August 2019. No late applications will be considered by the District Offices after this
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3. District Offices have to capture all the applications on/before 21 August 2019 by 16H00.

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