



CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:

Enquiries: Ms F. Bikitsha Tel: 040 602 7039 . Email: funiwe.bikitsha@ecdoe.gov.za

Website: www.ecdoe.gov.za

MEMORANDUM

**TO : THE DISTRICT DIRECTORS
CES'S CURRICULUM MANAGEMENT
DISTRICT HEADS OF EXAMINATIONS
CIRCUIT MANAGERS
SUBJECTS ADVISORS**

**FROM : DIRECTOR: EXAMINATIONS AND ASSESSMENT MANAGEMENT SERVICES
MR V. A. JOSEPH**

**SUBJECT: SUBMISSION OF 2021 SBA MARKSHEETS AND GRADE 12 SUBJECT CHANGES
FOR 2022**

DATE : 25 NOVEMBER 2021

In reference to the above:

1. Districts are requested to submit SBA marksheets from the 29 November to the 1 December 2021 at Head office Examinations and Assessment as follows:
 - Original marksheets should be filed alphabetically per school, per subject from school A to school Z.
 - Soft copy – marksheets should be saved in a folder alphabetically per school per subject from school A to school Z.
 - All marksheets must be submitted to Mrs PE Japhta at Policy Compliance unit.
 - Please note: Due to COVID -19, no control of marksheets will be done.

Dates for submission of SBA marksheets are as follows:

Date for submission	District	Times
29 November 2021	BCM	9h00
	Amathole East	10h00
	Amathole West	11h00
	NMB	12h00
30 November 2021	Chris Hani East	10h00
	Chris Hani West	11h00
	Joe Qabi	14h00
	Sarah Baartman	13h00
1 December 2021	Alfred Nzo East	13h00
	Alfred Nzo West	13h00
	OR Tambo Coastal	14h00
	OR tambo inland	14h00

2. Submission of Grade 12 Subject Changes for 2022

- Districts are requested to submit Grade 12 subject changes for 2022 from 27 December to 29 December 2021 at Head office Examinations and Assessment as follows:
- Original subject changes source documents should be filed per school.
- Soft copy of the list of candidates per school with identity numbers is compulsory.
- Subject changes must be submitted to the Mr K Mpehlo and Mrs PE Japhta at Policy Compliance unit.

Date for submission of subject changes are as follows:

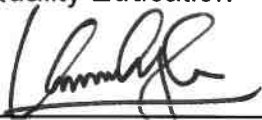
Date for submission	District	Times
27 December 2021	BCM	9h00
	Amathole East	10h00
	Amathole West	11h00
	NMB	12h00
28 December 2021	Chris Hani East	10h00
	Chris Hani West	11h00
	Joe Qabi	14h00
	Sarah Baartman	13h00
29 December 2021	Alfred Nzo East	13h00
	Alfred Nzo West	13h00
	OR Tambo Coastal	14h00
	OR tambo inland	14h00

- Subject changes must be completed in **(Annexure A) which is attached.**

Please adhere to the above-mentioned submission dates.

Your assistance in this matter will be highly appreciated.

Yours in Quality Education



**DIRECTOR: EXAMINATIONS AND ASSESSMENT
MANAGEMENT SERVICES
MR V. A. JOSEPH**

ISEBE LEZEMFUNDO NEMVIWO UVAVANYO IPHONDO-LEMPIIMAKOLONI
DEPARTMENT OF EDUCATION ASS. & EXAMS
2021 -11- 25
PROVINCE OF THE EASTERN CAPE DEPARTMENT VAN ONDERWYS EN ASS. EN EXAM



EDUCATION

EXAMINATIONS AND ASSESSMENT CHIEF DIRECTORATE
Bundy Park Building, Schornville, King Williams Town, Private Bag 4571 King Williams Town 5600
Website: www.ecdoe.gov.za Email: funiwe.bikitsha@edu.ecprov.gov.za

Tel: 040 602 7039 / 072 3782817

Subject changes Grade 12 for 2022

SUB DISTRICT/CMC:

[illegible]