



CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT

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ASSESSMENT INSTRUCTION 30 OF 2023

TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
CIRCUIT MANAGERS
DEPUTY CHIEF EDUCATION SPECIALISTS
SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS (GRADE 12)
TEACHER UNIONS/ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 17 JULY 2023

**PROCEDURES AND GUIDELINES FOR THE CONDUCT OF THE FINAL
PRACTICAL EXAMINATION IN DESIGN PAPER 2 AND VISUAL ARTS PAPER
2, NATIONAL SENIOR CERTIFICATE: NOVEMBER 2023 GRADE 12
EXAMINATIONS**

1. The Department of Basic Education (DBE) wishes to draw your attention to procedures that should be adhered to during the conduct of the final practical examination for Design Paper 2 and Visual Arts Paper 2.
2. The 2023 final practical examination question paper for Design Paper 2 and Visual Arts Paper 2 will comprise of two sections namely:
Section A: Source Book/Workbook; and
Section B: The Artwork

3. The Practical Examination question paper should be delivered to all schools offering Design and/or Visual Arts by 21 July 2023. Provincial Education Departments (PEDs) must ensure that all learners offering Design and/ or Visual Arts have the question paper no later than 24 July 2023 to allow for learners to access and research information needed for Section A of the question paper. Learners must sign a register upon receipt of the question paper.
4. Learners must complete sufficient research and collate all appropriate material for Section A of the Practical Examination question paper in Term 3. Section A may be administered during teaching time or after hours
5. Section A of the Practical Examination must be completed prior to the start of Section B of the Practical Examination.
6. Section B should be completed by 20 October 2023.
7. Section B of the Practical Examination must be completed under examination conditions during the stipulated period, not after hours or during weekends. It is proposed that block sessions of 4 - 6 hours be arranged over a number of days until all learners have completed their Artwork or the allocated 24 hours expire. Internal arrangements must be made at each school to accommodate the technical procedures that specific art disciplines may require, for example, Ceramic.
8. PEDs must ensure that schools appoint invigilators in addition to the Design and Visual Arts teacher to ensure that Section B is done at school and under strict controlled conditions.
9. Candidates may not be left on their own while working on Section B, neither are they allowed to take incomplete Artwork/Product home. All incomplete Artwork/Product must be kept at school until the next scheduled session.
- 10.. PEDs are advised to request each school offering Design and /or Visual Arts to submit the scheduled times for the administration of Section B to the Head of Examinations in the Province. PEDs are also expected to develop a plan to monitor the conduct of these practical examinations based on the schedules submitted by schools.

11. The consolidated schedule for the conduct of Section B for all schools offering Design and/or Visual Arts together with the District plan to monitor the administration of these examinations should be forwarded to the Head Office by 08 September 2023 for the attention of Mrs P Japhta: Telephone 040 702 7295 or E-mail: [Penelope.Japhta@ecdoe.gov.za](mailto:Penelope.Japtha@ecdoe.gov.za) to arrange for provincial monitoring.
12. Your co-operation in this matter is greatly appreciated



17 July 2023

MR R. TYWAKADI
DDG: CURRICULUM MANAGEMENT AND DELIVERY

DATE