



EXAMINATIONS AND ASSESSMENT CHIEF DIRECTORATE

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ASSESSMENT INSTRUCTION 06 OF 2026

DEPUTY DIRECTOR GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
CIRCUIT MANAGERS
DEPUTY CHIEF/SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF ALL PUBLIC AND INDEPENDENT SCHOOLS
TEACHER UNIONS/ORGANISATIONS
SCHOOL GOVERNING BODIES

DATE: 26 JANUARY 2026

GRADE 12 REPEATERS AND TRANSFERRED LEARNERS SUBJECT CHANGES

1. This Assessment Instruction should be read in conjunction with the Assessment Instruction No of 05 2026 on the subject combinations.
2. Schools are requested to submit Grade 12 repeaters and transferred learners' subject changes for 2026 on or before **Friday, 06 February 2026**, to the District Examination offices, using the **attached template**.
3. Subject change can be done in cases where there is already an established and existing Grade 12 class offering the subject that the learners are moved to. **NO introduction of a new subject at Grade 12 level is allowed.**
4. **Assessment Instruction 59 of 2025 states that an additional subject must be done if the candidate has offered and passed the additional subject in Grades 10 and 11, and the additional subject or subjects must be introduced in Grade 10, and the request must be forwarded to the district examination office on or before 31 January 2026.**

Assessment Instruction 06 of 2026
Provincial Assessment Instruction

Toll free number: 080 121 2570

Email: citizenscarecentre@ecdoe.gov.za
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5. The following source documents must be attached:

Full-Time Repeaters with Subject changes	Transferred Learners with Subject changes
Grade 12 statements	Transfer letter
Letter from parent/candidate	Certified copy of Grade 11 schedules
Letter from the current school principal	Letter from current school principal
Catch-up plan	Catch-up plan

4. Management Plan for the submission of a change of a subject by Grade 12 repeaters and transferred learners:

Date	Level
06 February 2026	Schools submit to the Districts / Circuit Management Centres
13 February 2026	Submission by Districts to Head Office: Policy Implementation Unit.

5. All Heads of education institutions are expected to share the contents of this Assessment Instruction with all the relevant stakeholders.

**(A) DEPUTY DIRECTOR GENERAL: CURRICULUM MANAGEMENT
MS C XUNDU BULA**

26/01/2026
DATE



This template must be used by schools when submitting to the District Examination Office.

NO.	SCHOOL NAME	CANDIDATES' NAME(ALPHABETICALLY)	IDENTITY NUMBER	SUBJECT DROPPED (SUBJECT MUST BE WRITTEN IN FULL)	NEW SUBJECT (SUBJECT MUST BE WRITTEN IN FULL)	REASON FOR CHANGE	DOCUMENTS REQUIRED (ONLY 1 SUBJECT CHANGE ALLOWED IN NSC GRADE 12)			
							Principals' letter	Parent/ Guardian	Catch – Up Plan from the subject teacher	Statement of results / stamped Grade 11 report and transfer letter

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Requests made by:

School Principal

Date

Compiled by :

District Official

Date

Verified by:

District Head of Exams

Date
