



ASSESSMENT & EXAMINATIONS

Bundy Park, Schornville, KWT, *Private Bag 4571* KWT * 5600
REPUBLIC OF SOUTH AFRICA, Website: www.ecdoe.gov.za
E-mail: poovanesa.poovalingam@edu.ecprov.gov.za

Ref. No. 13/P Tel.: (043) 604 7702/0820890096

Enquiries: Mr. P. Poovalingam Fax: (043) 604 7786

ASSESSMENT INSTRUCTION 25 OF 2011

**TO: DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
HEAD OFFICE DIRECTORS AND DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALISTS
EDUCATION DEVELOPMENT OFFICERS
DEPUTY CHIEF / SENIOR EDUCATION SPECIALISTS
PRINCIPALS OF PUBLIC AND INDEPENDENT SCHOOLS (GRADE 12)
TEACHER UNIONS / ORGANISATIONS
SCHOOL GOVERNING BODIES**

DATE: 24 MARCH 2011

**2011 NATIONAL SENIOR CERTIFICATE (NSC) SUPPLEMENTARY EXAMINATIONS
RE-MARKING, RE-CHECKING AND VIEWING OF EXAMINATION SCRIPTS**

1. Candidates who wish to have their scripts for 2011 National Senior Certificate (NSC) Supplementary Examination remarked, rechecked or viewed should complete the attached application form and submit it to the **District Office by 11 May 2011.**

2. A script may only be viewed if it has been remarked or rechecked.

3. The following fees will apply:

REMARKING	R70 per subject
RECHECKING	R12 per subject
VIEWING	R150 per subject

4. **One application form** per candidate must be completed. All subjects to be remarked, rechecked or viewed must be indicated on this one application form.

5. Payment of the fee must be made to the payment section of the District Office.
6. The **ORIGINAL RECEIPT** should be attached to the application form.
7. Applicants must keep a copy of the receipt in case of queries.
8. **NO POSTAL ORDERS/CHEQUES OR CASH ARE ACCEPTED AT THE PROVINCIAL OFFICE UNDER ANY CIRCUMSTANCES.**
9. If, as a result of remarking, rechecking or viewing process there is an improvement in the result for a subject, the relevant fee will be refunded.
10. This will be done on receipt of a written request sent directly to the District Office where application was made and receipt was issued. In this regard the applicant will be expected to furnish his/her bank details for refund purposes.
11. All application forms and payments must go through the District Office. No application form will be accepted from a candidate or any person or official at the Provincial Office.
12. District Officials are to control this application process, capture the applications and **submit to Provincial Office Marking Processes Unit the attached list of scripts to be marked on or before 17 May 2011. Late applications will not be considered.**
13. District Officials are expected to adhere strictly to the above instructions and closing date set out in this Assessment Instruction.
14. Candidates from schools that are categorised as 'no-fee schools' will not be expected to pay for remarking, rechecking and viewing of scripts. A letter from the Principal of the school confirming the status of the school as a 'no-fee' school should be attached to the candidate's application form.



S.P. GOVENDER
CHIEF DIRECTOR: CURRICULUM MANAGEMENT

